

CENTRAL UNION HIGH SCHOOL DISTRICT
351 Ross Avenue – El Centro, CA
Board of Trustees – Regular Meeting
AGENDA

Tuesday, April 12, 2011

6:00 P.M. (Closed Session)

7:00 P.M. (Open Session)

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760 336-4516 and every effort will be made to accommodate your request.

Please Note: Back-up documentation and attachments are available at the Central Union High School District Office upon request. From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection at the Central Union High School District office located at 351 Ross Avenue, El Centro.

I. CALL TO ORDER:

Time: _____

1. Roll Call

II. CLOSED SESSION:

PUBLIC EMPLOYEE MATTERS:

(Pursuant to Government Code Section 54957 and 53262)

CONFERENCE WITH LABOR NEGOTIATOR:

(Pursuant to Government Code Section 54957.6)

Negotiator: C. Thomas Budde, Superintendent

Group: El Centro Secondary Teachers' Association (ECSTA)

III. RECONVENE IN OPEN SESSION:

1. Public Report of Action Taken in Closed Session

2. Flag Salute

IV. APPROVAL OF AGENDA:

V. COMMUNICATIONS & RECOGNITIONS:

1. CUHS Student Board Representative – Nadia Mercado

2. DOHS Student Board Representative – Jazmin Palomares

3. SHS Student Board Representative – Alex Hernandez

4. Recognition of the CUHS Academic Decathlon Team – Jeff Magin / Neil MacGaffey

VI. PUBLIC COMMENT SESSION:

At this time the Board will hear comments, presentations, or requests on matters not listed on this agenda. Speakers are to give their names and addresses. Time limit for speakers is three minutes. The board reserves the right to limit presentations. The Board may in an emergency, by majority vote, take action on matters presented at this time. This meeting is being taped and all comments are being recorded.

VII. CONSENT AGENDA ITEMS:

All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

pp. 1-4

Minutes: March 08, 2011 regular meeting

pp. 5-28

Warrant Orders: #03082011, 1-6; 03152011, 1-6; #03222011, 1-5; #03292011, 1-4

VII. CONSENT AGENDA ITEMS: (continued)

- pp.29-30 **Personnel Report:** Payroll Warrants – #
1. Certificated Employment / 2010-2011 School Year
 2. Certificated Employment / Substitutes/Adult Education Teachers
 3. Certificated Employment / Supplemental Assignments
 4. Classified Employment
 5. Classified Hourly Employment / Supplemental Assignments
 6. Classified Resignation/Separations
 7. Certificated Resignation/Separations
- pp.31-32 8. The Superintendent recommends the board approve to declare the personal property listed on the Southwest High School Inventory Surplus as surplus with insufficient value and authorize administration to dispose of as appropriate.
- pp.33-41 9. The Superintendent recommends the board approve the Consulting Agreement with Centration Management Advisors & Consultants for Mandated Cost Services and Mandate Maker User for a three (3) year period at \$6,500/per year.
- pp.42-74 10. The Superintendent recommends the board approve the second reading of the revision of Board Policy 1312.3 Uniform Complaint Procedures and Administrative Regulation 1312.4 Williams Uniform Complaint Procedures as presented.
- pp.75-80 11. The Superintendent recommends the board approve the San Diego State University Student Teaching Agreement effective July 1, 2010 – June 30, 2013.
- pp.81-82 12. The Superintendent recommends the board approve the out-of-state travel for ALEJANDRO LOPEZ, RENE AGUNDEZ and ROSA MALDONADO to attend the National Migrant Education Conference in New Orleans, LA from May2-5, 2011.

VIII. ACTION ITEMS:

- pp.83-84 13. The Superintendent recommends the board adopt Board Resolution No. 04122011-16 Proclaiming May 11, 2011 as Day of the Teacher.
- pp.85-86 14. The Superintendent recommends the board adopt Board Resolution No. 04122011-17 Proclaiming the week of May 16-20, 2011 as Classified School Employees Week.
- pp.87-90 15. The Superintendent recommends the board adopt Board Resolution No. 04122011-18 Cal EMA Designation of Applicant's Agent for Non State Agencies.
- pp.91-105 16. The Superintendent recommends the board adopt Board Resolution No. 04122011-19 relating to the Imperial County APCD Lower Emission School Bus Program; approve the Replacement School Bus Purchase Grant Award Agreement and Grant Award Authorization Form 2011.
- pp.106-107 17. The Superintendent recommends the board adopt Board Resolution No. 04122011-20 Rescinding Prior Resolution No. 03082011-14 which Reduced and Eliminated Certain Certificated Services.
- pp.108-114 18. The Superintendent recommends the board approve the Accelerated Language course.

VIX. INFORMATION ITEMS:

- pp.115-140 19. CUHSD Fiscal Crisis and Management Assistance Team Management Review Final Report
Complete report can be viewed on the district's web site under general information:
<http://edservices.cuhsd.net/documents/District/CentralUHSDfinalreport.pdf>
- pp.141-143 20. Workers' Compensation Actuarial Report as of December 31, 2010
- pp.144-150 21. Monthly budget and cash flow reports.

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Agenda

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X. ECSTA AND CSEA COMMENTS:

XI. SUPERINTENDENT'S REPORT:

22. Review of Board Policy 6153 Instruction – School Sponsored Trips

23. Proposal to add a citizenship grade as part of graduation requirements for Southwest High School

24. Budget Update / Proposed Reductions for 2011-2012

XII. BOARD COMMENTS:

XIII. RECONVENE TO CLOSED SESSION:

The Board reserves the right to reconvene to closed session at the end of the open session if closed session matters have not been completed prior to the convening of the open session meeting.

XIV. ADJOURNMENT:

Time: _____

Date of Next Meetings:

Agenda Posted: May 8, 2011

Tuesday, May 10, 2011 @ 7:00 PM

Tuesday, May 24, 2012 @ 6:00 P.M.

CONSENT AGENDA ITEMS

MINUTES

CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES – REGULAR MEETING
March 8, 2011-6:00 P.M.

CALL TO ORDER:

President Vogel called the regular meeting of the Central Union High School District Board of Trustees to order at 6:00 P.M.

CLOSED SESSION:

The Board of Trustees and Superintendent adjourned into closed session to discuss the following: PUBLIC EMPLOYEE MATTERS, pursuant to Government Code Section 54954.5 and 54957 and CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957.6.

OPEN SESSION:

The Board of Trustees reconvened into open session at 7:00 P.M. President Vogel announced the following action taken in closed session:

Trustee Hindman moved to adopt Board Resolution No. 03082011-17 authorizing the issuance of a Notice of Unprofessional Conduct to a certificated employee; motion seconded by Trustee Jimenez.

Motion: Carried Vote: Ayes-5

ROLL CALL:

Present: Trustees Jeanne Vogel, Jacinto Jimenez, Lee Hindman, Emma Jones, Steve Walker. C. Thomas Budde, Carol Moreno, Sherry Spencer, Maria Ambriz, Danette Morrell, Sheri Hart, Merritt Merten, Dennis Price, Diane Richmond, Kevin McFadden, Darren Wong, Francisco Roman, Ben Benton, Mary Robledo, Sandy Noujaim, Susana Mitchell, Alejandro Lopez, Susan Pipkin, Mara Sanchez, Leonor Felix, and others.

FLAG SALUTE:

Trustee Jimenez the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA:

Trustee Hindman moved to approve the agenda as presented; motion seconded by Emma Jones.

Motion: Carried Vote: Ayes-5

COMMUNICATIONS AND RECOGNITION S:

CUHS Student Board Representative, Nadia Mercado reported on the following student activities: standings for sports in season; Kiwanis Spartan of the Month; AVID field trip to UCLA; Physics Club to Magic Mountain; Master Tournament winners; Robotics competition in San Diego; Jazz Band to perform at Fair;

DOHS Student Board Representative, Karen Gonzalez reported on the following student activities: Upcoming soccer game against Aurora School; upcoming flag football game against staff; CAHSEE testing; student enrollment at 197.

SHS Student Board Representative, Alex Hernandez reported on the following student activities: FFA results of animal projects at Fair; Mock Trial competition; Upcoming senior activities and events; update for the sports in season.

STUDENT OF THE MONTH PRESENTATIONS:

CUHS Principal, Jeff Magin presented certificates of recognition to the following students for being selected as Students of the Month for February 2011: ANTONIO PEREZ, 9th; MICHELLE VILLARREAL, 9th; PE/HEALTH Department; DAVID ARMENTA, 10th; JEREMY ORTEGA, 12th, English Department.

SHS Principal, Danette Morrell presented certificates of recognition to the following students for being selected as Students of Month for February 2011: MAUREEN KELLY, 9th; KAILIN MCFADDEN, 10th; REBECCA BATES, 11th; CARLOS GUTIERREZ, 12th.

BOARD OF TRUSTEES – REGULAR MEETING

March 08, 2011 – 6:00 P.M.

DOHS Principal, Maria Ambriz presented certificates of recognition of the following students for being selected as Students of the Month – LIANI LOPEZ, VANESSA LOPEZ, CHRISTIAN CORTEZ, ALBERTO SANCHEZ.

PUBLIC COMMENT SESSION:

President Vogel declared a public hearing session open for the purpose of hearing comments, presentations and Requests on matters not listed on this agenda.

Student Ian Lopez expressed support for the counselors and requested the board reconsider the proposed layoff.

Neil MacGaffey, CUHS teacher addressed the board to express concern over the disparity in class sizes between the comprehensive schools. He reviewed class size averages data presented to the board in October. He hopes the issue can be resolved increase communication with administration.

Dennis Price, ECSTA President expressed concern over the selection process of the athletic director position of CUHS. He questioned the need to advertise outside when there are qualified candidates interested in house.

There being no other comments, oral or written, President Vogel declared the public hearing session closed.

CONSENT AGENDA ITEMS: Trustee Jimenez moved to approve the consent agenda items as presented; motion seconded by Trustee Hindman.

Motion: Carried

Vote: Ayes-5

Minutes – February 08, 2011 regular meeting. Warrant Orders - #02082011, 1-6; #02152011, 1-6; #02222011,1-3; 03012011, 1-5 Personnel Report – Payroll Warrants - #9B February 28, 2011 \$2,043,253.45 & #7A March 20, 2011 \$2,911.50. Certificated Employment for the 2011-2012 School Year – MICHAEL HOBBS, CUHS English Teacher / Head Varsity Football Coach; BRAD THORP, SHS Theatre Technician/Beginning Band; AMANDA TATUM, SHS Culinary Arts Teacher; REBECCA TAYLOR, CUHS Art Teacher. Certificated Employment – Supplemental Assignments – GENE MARTIN, Head Varsity Baseball; TRAVIS FUSI, Head Varsity Softball, MARISSA GUZMAN, Asst. Varsity Softball, TRAVIS TUDOR, Freshman Softball, JOHN BRIGGS, Boys Golf, RON SHANE, Head Track Coach, CHONDRA SEAMAN, Head Swimming; DAN WILLIAMS, Boys Tennis, CUHS Spring Coaches Effective 2/19/11-5/19/11. AJ ESCALERA, Head Boys Golf, GENARO PINEIRO, Head Boys Tennis, NIKKI LOPEZ, Head Swimming; KEVIN KERNS, Varsity Softball; DAVID JIMNEZ, Asst Varsity Softball, ISMAEL CORDOVA, Head JV Softball; LIONEL CORDOVA, Head Frosh Softball; MATT REDDEN, Head JV Baseball; ROBERT YORK, Head Frosh Baseball; RICHARD BIRD, Head Track & Field; ALVIS HARRINGTON, Asst. Track & Field, SHS Spring Coaches Effective 02/19/11-05/19/11. SHS ELA Curriculum & Assessment Team Eff. 01/24/11 – 06/03/11 – MICKAELLE BONFILS-RONCAL, BETSY CADREZ, AJALEE HOOD, SHIRLEY LABRUCHERIE. CUHS ELA Curriculum & Assessment Teach Eff. 01/24/11 – 06/03/11 – MARILYN BURT, TRAVIS FUSI, DARCEL PUTNAM, ANABEL RODRIGUEZ. 6th Period Assignment – MIKE SWEARINGEN – SHS Social Science. Classified Employment – JOE GONZALEZ, Maintenance/Custodian Eff. 03/07/11. Classified Hourly Employment – Supplemental Assignments – EDDIE DE LA MORA, SHS Migrant Work Study Student Eff. 02/15/11; EMMA BORJORQUEZ, CUHS 2 Hr Food Service Asst. I Eff. 02/22/11; MARIA DAVALOS, Relief Food Service Asst. Eff. 02/22/11; NANCALINA JACKSON, 3 Hr. Food Service Asst. I Eff. 02/22/11; DULCE LUNA, Substitute Bus Attendant Transportation Eff. 02/22/11; MARIA DAVALOS, Relief Food Service Asst. Eff. 02/23/11; MARICRUZ RAMIREZ, Substitute Bus Attendant Eff. 02/23/11. Classified Resignations / Separations – MAGDALENO P GOMEZ, Bus Driver Transportation Eff. 06/03/11; MARIA E. MERAZ, SHS Special Ed Instructional Aide Eff. 06/03/11; CATALINA SILVAS, SHS Food Service Asst. II Eff. 06/03/11.

Approved to declare personal property as listed with insufficient value and authorize administration to dispose of as appropriate. Approved the Audit Contract with Wilkinson Hadley King and Co., LLP for the audit period commencing July 1, 2010 – June 30, 2011. Approved the donation of a disassembled Jaguar engine from Michael Cruz to the CUHS Automotive Program.

BOARD OF TRUSTEES – REGULAR MEETING

March 08, 2011 – 6:00 P.M.

APPROVAL OF THE PURCHASE OF TWO FORKLIFTS FROM OTAY MESA, INC.:

Trustee Jimenez moved to approve the purchase of two YALE forklifts from Otay Mesa Sales, Inc. in the amount of \$21,750.00; motion seconded by Trustee Hindman.

Motion: Carried Vote: Ayes-5

APPROVAL OF THE NOTICE OF NON-REELECTION OF PROBATIONARY CERTIFICATED EMPLOYEE:

Trustee Hindman moved to approve the Notice of Non-reelection of Probationary Certificated Employee as presented; motion seconded by Trustee Hindman.

Motion: Carried Roll Call Vote: Ayes-5

ADOPTION OF BOARD RESOLUTION 03082011-14 AUTHORIZING THE REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES AND TO GIVE THE SUPERINTENDENT DIRECTION TO PROVIDE NOTICES OF REDUCTION IN HOURS/SERVICES AND/OR TERMINATION OF EMPLOYMENT TO AFFECTED CERTIFICATED EMPLOYEES PURSUANT TO EDUCATION CODE SECTION 44949 AND 44955: MONTH:

Trustee Jimenez moved to adopt Board Resolution No. 03082011-14 authorizing the Reduction or Elimination of Certain Certificated Services and to give the Superintendent direction to provide notices of reduction in hours or service and/or termination of employment to affected certificated employees pursuant to Education Code Section 44949 and 44955; motion seconded by Trustee Hindman.

Members of the audience were given an opportunity to address the board regarding prior to the board taking action.

Motion: Carried Roll Call Vote: Ayes-5

PUBLIC DISCLOSURE ON THE INITIAL CONTRACT PROPOSAL FROM THE EL CENTRO SECONDARY TEACHERS' ASSOCIATION (ECSTA) TO THE CUHSD BOARD OF TRUSTEES:

Public disclosure of the initial contract proposal from the El Centro Secondary Teachers' Association to the Central Union High School District Board of Trustees for negotiations for the 2011-2012 school year was provided.

PUBLIC DISCLOSURE ON THE INITIAL CONTRACT PROPOSAL FROM THE CENTRAL UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES TO THE EL CENTRO SECONDARY TEACHERS' ASSOCIATION:

Public disclosure of the initial contract proposal from the Central Union High School District Board of Trustees to the El Centro Secondary Teachers' Association for negotiations for the 2011-2012 school year was provided.

APPROVAL OF THE CENTRAL UNION, SOUTHWEST AND DESERT OASIS HIGH SCHOOLS' COMPREHENSIVE SCHOOL SAFETY PLANS:

Trustee Hindman moved to approve the Central Union, Southwest and Desert Oasis High Schools' Comprehensive School Safety Plans; motion seconded by Trustee Jimenez.

Motion: Carried Vote: Ayes-5

ADOPTION OF BOARD RESOLUTION NO. 03082011-15 IN SUPPORT OF PLACING A REVENUE EXTENSION MEASURE ON THE BALLOT:

Trustee Jimenez moved to adopt Board Resolution No. 03082011-15 in Support of Placing a Revenue Extension Measure on the Ballot; motion seconded by Trustee Walker.

Motion: Carried Vote: Ayes-4
Noes-1 (Hindman)

2011 CSBA DELEGATE ASSEMBLY ELECTION:

Trustee Hindman moved to elect RALPH FERNANDEZ, Brawley Union HSD and DIAHNA GARCIA-RUIZ, Heber ESD to serve as CSBA Delegate Assembly representatives from Region 18-B; motion seconded by Trustee Jimenez.

Motion: Carried Vote: Ayes-5

BOARD OF TRUSTEES – REGULAR MEETING
March 08, 2011 – 6:00 P.M.

APPROVAL OF THE SECOND INTERIM FINANCIAL REPORT:

Trustee Walker moved to approve the Second Period Interim Report as presented; motion seconded by Trustee Jones.
Motion: Carried Vote: Ayes-5

INFORMATION ITEMS:

The proposed revision of Board Policy 1312.3 relating to Uniform Complaint Procedures and Administrative Regulation 1312.4 relating to Williams Uniform Complaint Procedures was presented for the review of the Board.

Monthly budget and estimated cash flow report.

ECSTA AND CSEA COMMENTS:

Dennis Price, ECSTA President reported on the following issues: Update on negotiations related to the class size MOU; Concern over the athletic director positions and the plan for replacements. He expressed optimism in resolving the issue with counselors.

SUPERINTENDENT'S REPORT:

The Superintendent reviewed a letter from County Superintendent Anne Mallory regarding "Budget Planning in This Fiscal Crisis."

The Superintendent provided an update on the Central Union High School Modernization project.

ADJOURNMENT:

President Vogel adjourned the meeting at 9:50 P.M.

CERTIFIED MINUTES:

Superintendent & Secretary to the Board of Trustees

Date

WARRANT ORDERS

Date Paid: 3/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
020175	3-D STAGE LIGHTING INC.	PO-110597	3/15/11	# 6224		010-0000-0-8101-5100-6400-43-0000	12,651.71	12,651.71	12,651.71	
014426	AIR EXHAUST CO., INC.	PV-111733	3/11/11	# 0340877		130-5310-0-0000-3700-5800-45-0000	89.00	89.00	89.00	
016549	AIRGAS WEST INC.	PV-111684	3/10/11	# 103927204	MAR	010-8150-0-0000-8110-4390-43-0000	342.44			
020200	AMERICA'S TIRE CO	PV-111685	3/10/11	# 103927228	MAR	010-8150-0-0000-8110-4390-43-0000	42.50	384.94	384.94	
019835	ARAMARK UNIFORM	PV-111686	3/10/11	# 1010242	FEB.	010-8150-0-0000-8110-4362-43-0000	418.33	418.33	418.33	
019836	ARAMARK UNIFORM	PV-111736	3/11/11	38491003	CUHS	130-5310-0-0000-8200-5504-45-0000	452.49	452.49	452.49	
019838	ARAMARK UNIFORM	PV-111735	3/11/11	38491010	SHS	130-5310-0-0000-8200-5504-47-0000	466.34	466.34	466.34	
020169	AT & T MOBILITY	PO-110197	3/11/11	38491002	AUTO	010-3550-0-1110-1000-5800-45-0000	85.32	85.32	85.32	
015571	AT&T	PV-111730	3/11/11	287026013584		010-0000-0-0000-7700-5800-43-0000	30.60	30.60	30.60	
019781	AT&T	PV-111744	3/14/11	370-3857	DIST	010-0000-0-0000-7200-5900-44-0000	48.86	48.86	48.86	
		PV-111742	3/14/11	352-0344	DIST	010-0000-0-0000-7200-5900-44-0000	123.94			
		PV-111743	3/14/11	353-6059	MAIN	010-8150-0-0000-8110-5900-43-0000	29.88	153.82	153.82	
019604	BEAM SPEED INTERNET	PV-111731	3/11/11	# 5435 J. VOGEL		010-0000-0-0000-7100-5800-44-0000	49.95	49.95	49.95	
015534	CALIBER	PO-110797	3/11/11	# 25710		010-0000-0-1310-4200-4300-45-0000	417.60	417.60	417.60	
018633	CALIFORNIA DEPT. OF	PV-111741	3/14/11	# C-044018	OVRPVMT	010-7220-0-1110-1000-5800-43-0000	44,188.97	44,188.97	44,188.97	
013966	COSTCO	PO-110692	3/15/11	# 25521		010-0000-0-1369-1000-4300-47-0000	146.80	146.80	146.80	
010004	CUHS-STUDENT ACCTS	PO-110828	3/15/11	# 161 AVID TRIP		010-3010-0-1110-1000-5800-45-0000	1,000.00	1,000.00	1,000.00	
017450	DEPARTMENT OF JUSTICE	PV-111687	3/10/11	# 832451		010-0000-0-0000-7200-5850-44-0000	32.00	32.00	32.00	
010262	EL CENTRO, CITY OF	PV-111688	3/10/11	FEBRUARY		010-0000-0-0000-8200-5503-44-0000	78.54			
			3/10/11	FEBRUARY		010-5640-0-8100-8200-5503-43-0000	28.09			
			3/10/11	FEBRUARY		010-0000-0-0000-8200-5503-45-0000	1,083.96			
			3/10/11	FEBRUARY		010-0000-0-3200-8200-5503-46-0000	228.82			
			3/10/11	FEBRUARY		010-0000-0-4110-8200-5503-46-6390	228.83			
			3/10/11	FEBRUARY		010-0000-0-0000-8200-5503-47-0000	865.99			
			3/10/11	FEBRUARY		010-7230-0-0000-8200-5503-43-0000	46.07			
			3/10/11	FEBRUARY		010-0000-0-0000-8200-5503-43-0000	46.07	2,606.37	2,606.37	
012224	EMPIRE SOUTHWEST	PV-111689	3/10/11	# EPPS0368595		010-7230-0-0000-3600-4360-43-0000	144.88	144.88	144.88	
014602	ENTERPRISE RENT-A-CAR	PV-111690	3/10/11	# D018400	BASEBALL	010-0000-0-1310-4200-5600-45-0000	76.10			

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Date Paid: 3/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
014602	ENTERPRISE RENT-A-CAR	PV-111691	3/10/11	#D018401	BASEBALL	010-0000-0-1310-4200-5600-45-0000	76.24			
		PV-111692	3/10/11	#D018407	BASEBALL	010-0000-0-1310-4200-5600-45-0000	76.37	228.71	228.71	
017013	FERGUSON ENTERPRISES	PV-111693	3/10/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	204.43	204.43	204.43	
016127	GAS COMPANY	PV-111738	3/14/11	10138958	SHS	010-0000-0-0000-8200-5501-47-0000	2,354.29			
			3/14/11	10138958	SHS	130-5310-0-0000-8200-5501-47-0000	784.76	3,139.05	3,139.05	
017821	HOME DEPOT CREDIT	PV-111694	3/10/11	FEBRUARY		010-0000-0-0000-8200-4380-43-0000	394.85			
			3/10/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	431.59			
			3/10/11	FEBRUARY		010-0000-0-0000-7700-4300-43-0000	118.76			
			3/10/11	FEBRUARY		010-7230-0-0000-3600-4360-43-0000	68.31	1,013.51	1,013.51	
011111	IMPERIAL STORES	PV-111695	3/10/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	217.08			
			3/10/11	FEBRUARY		010-7230-0-0000-3600-4360-43-0000	17.27	234.35	234.35	
020087	INTEGRITY DOOR &	PV-111747	3/15/11	#95		010-8150-0-0000-8110-4390-43-0000	753.64	753.64	753.64	
010750	IVC EOA WORK STUDY	PV-111696	3/10/11	CHAVEZ, GRANADOS		010-0000-0-0000-2700-5800-45-0000	642.81			
		PV-111697	3/10/11	ALVA, CABRERA		010-0000-0-0000-2700-5800-47-0000	385.47	1,028.28	1,028.28	
020216	KERNS, KEVIN	PV-111745	3/15/11	SOFTBALL	3/4/11	010-0000-0-1330-4200-5200-47-0000	86.00	86.00	86.00	
019457	LA BRUCHERIE IRRIGATION	PV-111698	3/10/11	FEBRUARY		010-0000-0-0000-8200-4380-43-0000	482.10	482.10	482.10	
019765	LEXIS NEXIS	PV-111750	3/15/11	#14699885		010-6378-0-1110-1000-4300-47-0000	39.65	39.65	39.65	
019095	LOWE`S BUSINESS	PV-111748	3/15/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	265.01	265.01	265.01	
016248	LYON, CRAIG	PV-111737	3/11/11	CADA		010-0000-0-1303-4100-5200-47-0000	16.70	16.70	16.70	
014103	MISSION JANITORIAL	PV-111699	3/10/11	#246670-00		010-0000-0-0000-8200-4380-43-0000	3,721.14	3,721.14	3,721.14	
017406	MSA TERMITE SYSTEMS	PV-111732	3/11/11	MARCH		010-0000-0-0000-8200-5500-43-0000	700.00	700.00	700.00	
010314	OFFICE SUPPLY COMPANY	PO-110012	3/10/11	#438972-0		010-0000-0-0000-2700-4350-45-0000	167.06			
			3/10/11	#439567-0		010-0000-0-0000-2700-4350-45-0000	167.45			
		PO-110672	3/10/11	#438740-0		010-0000-0-0000-3110-4300-45-0000	71.73			
			3/10/11	#438740-1		010-0000-0-0000-3110-4300-45-0000	25.00			
017645	PETTER, TRICIA M.	PV-111700	3/10/11	FEBRUARY		010-0000-0-0000-7200-4300-44-0000	365.26	796.50	796.50	
		PV-111734	3/11/11	CADA		010-0000-0-0000-2700-5200-45-0000	282.48	282.48	282.48	
017127	PIONEER/BRAWELY	PV-111701	3/10/11	#3774		010-7230-0-0000-3600-5800-43-0000	287.42	287.42	287.42	

Date Paid: 3/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
018732	PRACTI-CAL, INC.	PV-111739	3/14/11	# 17567		010-5640-0-1110-1000-5800-43-0000	1,989.98	1,989.98	1,989.98	
019876	RAMADA PLAZA HOTEL	PO-110824	3/14/11	135689 SCI. FAIR		010-3010-0-1110-1000-5200-45-0000	266.79			
018939	RIVERSIDE MARRIOTT	PO-110821	3/14/11	135690 SCI. FAIR		010-0000-0-0000-2700-5200-45-0000	266.79	533.58	533.58	
019214	ROACHO, MARIO	PV-111746	3/11/11	MOCK TRIAL		010-0000-0-1408-4100-5200-47-7394	2,905.44	2,905.44	2,905.44	
019093	RODRIGUEZ, HAYDEE	PO-110823	3/15/11	AMP REPAIR-SHS		010-0000-0-0000-2700-5600-47-0000	3,426.00	3,426.00	3,426.00	
019412	SAN DIEGO COUNTY	PO-110793	3/14/11	MOCK TRIAL MEALS		010-0000-0-1408-4100-5200-47-7394	900.00	900.00	900.00	
013407	SMART & FINAL	PO-110552	3/11/11	#VPSS-1811		010-4035-0-1110-1000-5200-45-0000	400.00	400.00	400.00	
019971	SODEXO, INC. &	PO-110693	3/11/11	60124600010461107		010-0000-0-1369-1000-4300-47-0000	214.82			
		PV-111740	3/14/11	# 1000493830		010-0000-0-1369-1000-4300-47-0000	586.09	800.91	800.91	
017872	STAPLES BUSINESS	PO-110647	3/14/11	# 1000493830		130-5310-0-0000-3700-5800-45-0000	40,410.72			
		PO-110697	3/10/11	# 3150823548		130-5310-0-0000-3700-5800-47-0000	47,045.96	87,456.68	87,456.68	
		PO-110698	3/10/11	# 3150823549		010-3060-0-7110-1000-4300-43-0000	9.78			
		PO-110727	3/10/11	# 3150823551		010-7091-0-1110-1000-4300-47-0000	606.63			
		PO-110747	3/10/11	# 3150823552		010-7091-0-1110-1000-4300-47-0000	48.94			
		PO-110766	3/10/11	# 3150823553		010-4203-0-1110-1000-4300-45-0000	163.42			
		PO-110774	3/10/11	# 3150823554		010-7091-0-1110-1000-4300-47-0000	170.06			
015935	STAPLES CREDIT PLAN	PO-110014	3/10/11	# 9872		010-3010-0-1110-1000-4300-47-0000	40.65			
		PO-110606	3/15/11	# 9646		010-0000-0-0000-2700-4350-45-0000	32.57	1,072.05	1,072.05	
		PO-110704	3/15/11	# 9312		010-0000-0-3800-1000-4300-47-0000	138.56			
		PO-110724	3/15/11	# 9495		010-0000-0-1545-1000-4300-47-0000	396.42			
		PO-110766	3/15/11	# 10069		010-0000-0-1435-1000-4300-47-0000	300.05			
		PV-111749	3/15/11	# 25198		010-0000-0-1440-1000-4300-45-0000	413.24			
		PV-111751	3/15/11	# 26837 FEB.		010-0000-0-0000-2700-4300-45-0000	45.00			
		PV-111752	3/15/11	# 9626		010-3010-0-1110-1000-4300-45-0000	5.45			
		PV-111753	3/15/11	# 22626		010-8150-0-0000-8110-4390-43-0000	57.63			
			3/15/11			010-8150-0-0000-8110-4350-43-0000	52.15			
			3/15/11			010-0000-0-0000-7700-4300-43-0000	139.84			
			3/15/11				115.24	1,663.58	1,663.58	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
020214	THOMPSON, LETITIA	PV-111728	3/11/11	CPA		010-7220-0-1566-1000-5200-47-0000	227.46	227.46	227.46	
014752	UPS	PV-111754	3/15/11	#566031101		010-0000-0-1300-4200-5901-45-0000	15.16			
			3/15/11	#566031101		010-0000-0-1559-4100-5901-47-0000	24.83			
			3/15/11	#566031101		010-0000-0-0000-8110-5901-43-0000	80.00	119.99	119.99	
020215	WACAC CONFERENCE	PO-110825	3/14/11	31540641, 721, 751		010-0000-0-0000-3110-5200-47-0000	540.00	540.00	540.00	
019256	WILLIAMS SCOTSMAN INC.	PV-111702	3/10/11	#95542789	3/1-28/11	250-0000-1-0000-8700-5600-43-0000	501.00			
		PV-111703	3/10/11	#95542790	3/1-28/11	250-0000-1-0000-8700-5600-43-0000	501.00			
		PV-111704	3/10/11	#95542791	3/1-28/11	250-0000-1-0000-8700-5600-43-0000	501.00			
014960	WILLIAMS, ELENA	PV-111729	3/11/11	CARDS		010-0000-0-0000-2700-4300-45-0000	8.15	8.15	8.15	
012225	XEROX CORPORATION	PV-111705	3/10/11	#053612754	FEB.	010-0000-0-0000-7200-5600-44-0000	279.70			
		PV-111706	3/10/11	#053612782	FEB.	010-0000-0-0000-7200-5600-44-0000	229.10			
		PV-111707	3/10/11	#053612797	FEB.	010-0000-0-0000-7200-5600-44-0000	663.96			
		PV-111708	3/10/11	#053612794	FEB.	010-0000-0-0000-7700-5600-43-0000	135.49			
		PV-111709	3/10/11	#053612773	FEB.	010-7230-0-0000-7200-5600-43-0000	85.78			
		PV-111710	3/10/11	#053612802	FEB.	010-8150-0-0000-8110-5600-43-0000	133.35			
		PV-111711	3/10/11	#053612813	FEB.	010-0000-0-0000-2700-5600-45-0000	1,436.72			
		PV-111712	3/10/11	#053612815	MAR	010-0000-0-0000-2700-5600-45-0000	1,626.21			
		PV-111713	3/10/11	#053612814	MAR	010-0000-0-0000-2700-5600-45-0000	1,194.35			
		PV-111714	3/10/11	#053612768	FEB.	010-5640-0-8100-3140-5600-43-0000	85.70			
		PV-111715	3/10/11	#053612752	FEB.	010-6500-0-5770-2700-5600-43-0000	130.86			
		PV-111716	3/10/11	#053612810	FEB.	010-0000-0-0000-2700-5600-45-0000	85.70			
		PV-111717	3/10/11	#053612811	FEB.	010-0000-0-0000-2700-5600-45-0000	85.70			
		PV-111718	3/10/11	#053612812	FEB.	010-0000-0-0000-2700-5600-45-0000	85.70			
		PV-111719	3/10/11	#053612753	MAR	010-0000-0-0000-2700-5600-45-0000	43.31			
		PV-111720	3/10/11	#053612798	FEB.	010-0000-0-0000-2700-5600-45-0000	137.73			
		PV-111721	3/10/11	#053612787	FEB.	010-0000-0-0000-2700-5600-47-0000	151.83			
		PV-111722	3/10/11	#053612786	FEB.	010-0000-0-0000-2700-5600-47-0000	151.83			
		PV-111723	3/10/11	#053612751		010-0000-0-0000-2700-5600-47-0000	276.00			

*** FINAL ***

Date Paid: 3/15/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
012225	XEROX CORPORATION	PV-111724	3/10/11	#053612783	FEB.	010-0000-0-0000-2700-5600-47-0000	325.22			
		PV-111725	3/10/11	#053612784	FEB.	010-0000-0-0000-2700-5600-47-0000	553.20			
		PV-111726	3/10/11	#053612785	FEB.	010-0000-0-0000-2700-5600-47-0000	553.22			
		PV-111727	3/10/11	#053612766	FEB.	010-0000-0-0000-2700-5600-47-0000	32.84	8,483.50	8,483.50	
Total Accounts Payable:							188,677.27	188,677.27	188,677.27	

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 3/15/2011 at 10:50 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	8,128,802.05	97,925.00	0.00	0.00	8,030,877.05
130	131,001.04	89,249.27	0.00	0.00	41,751.77
250	336,247.73	1,503.00	0.00	0.00	334,744.73

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$188,677.27 except as noted here below.

Shen Hart 3/15/11

 Authorizing Signature Date

 Authorizing Signature Date

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
016549	AIRGAS WEST INC.	PO-110642	3/22/11	# 103921653		010-0000-0-1365-1000-4300-47-0000	1,046.34	1,046.34	1,046.34	
019571	ALLIED WASTE SERVICES	PV-111766	3/22/11	#0467-001253858		010-7230-0-0000-8200-5506-43-0000	50.00			
019657	AMAZON/GE MONEY BANK	PO-110739	3/22/11	#141277667113		010-0000-0-0000-8200-5506-43-0000	50.00	100.00	100.00	
017729	ANIXTER INC.	PO-110758	3/17/11	187-321398, 423		010-0000-0-1430-1000-4300-45-0000	23.85	23.85	23.85	
019933	AUTOZONE INC.	PV-111767	3/22/11	FEBRUARY		010-0000-0-0000-7700-4300-43-0000	1,342.37	1,342.37	1,342.37	
			3/22/11	FEBRUARY		010-7240-0-5770-3600-4360-43-0000	3.47			
			3/22/11	FEBRUARY		010-7230-0-0000-3600-4360-43-0000	68.64			
019761	BALCOM, STEPHEN	PV-111765	3/22/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	302.72	374.83	374.83	
019641	BARRERA, RAMON	PV-111789	3/22/11	CAHSEE TUTORING		010-3010-0-1110-1000-4300-45-0000	78.00	78.00	78.00	
020036	BARTH & TOZER LLP	PV-111768	3/22/11	MILEAGE 2/11		010-0000-0-0000-7700-5200-43-0000	21.80	21.80	21.80	
018739	BENAVENT, BETH	PV-111759	3/22/11	#11281 (1081.003)		250-0000-0-0000-7200-5830-44-0000	301.25	301.25	301.25	
020206	CA TRACK & ENGINEERING	PO-110780	3/17/11	PARTNERSHIP ACAD.		010-7220-0-1566-1000-5200-47-0000	92.69	92.69	92.69	
019800	CAL-HOSA, INC.	PO-110831	3/22/11	#1481		010-8150-0-0000-8110-4390-43-0000	306.88	306.88	306.88	
020167	CALIFORNIA ASSOC. FFA	PO-110769	3/17/11	DON JEFFERS		010-6378-0-1110-1000-5200-47-0000	105.00	105.00	105.00	
			3/18/11	#101110375C		010-7010-0-1110-1000-5200-47-0000	574.00			
013691	CARLEX INC.	PO-110765	3/18/11	#101110375C		010-3550-0-1110-1000-5200-47-0000	866.00	1,440.00	1,440.00	
018377	CDW GOVERNMENT, INC.	PO-110732	3/17/11	#194559A		010-0000-0-1440-1000-4300-45-0000	141.68	141.68	141.68	
			3/17/11	#WPM8265		010-0000-0-0000-7700-4300-43-0000	989.63			
018377	CDW GOVERNMENT, INC.	PO-110732	3/17/11	#WPM8265		010-0000-0-0000-7700-4400-43-0000	3,712.31	4,701.94		
014581	CONTINENTAL BOOK	PO-110799	3/17/11	#WNW7610	*	010-0000-0-0000-7700-4300-43-0000	631.12	631.12	5,333.06	
			3/17/11	#230605		010-0000-0-1440-1000-4300-47-0000	121.41			
011285	COREY, MICHAEL	PV-111758	3/17/11	#230621		010-0000-0-1440-1000-4300-47-0000	84.00	205.41	205.41	
013966	COSTCO	PO-110741	3/22/11	#25526		010-7220-0-1110-1000-5200-45-0000	182.71	182.71	182.71	
020076	CUHSD NUTRITION	PO-110833	3/17/11	PARTNERSHIP ACAD.		010-3060-0-7110-1000-4300-43-0000	119.87	119.87	119.87	
016787	DELL MARKETING L.P.	PO-110768	3/17/11	SNACKS/MEALS		010-0000-0-1110-1000-4300-43-6091	618.23	618.23	618.23	
			3/17/11	XF7XNCXD9, 17X4,		010-9010-0-1110-1000-4400-47-0000	9,589.81			
			3/17/11	XF7XNCXD9, 17X4,		010-4047-0-1110-1000-4400-47-0000	1,188.66			
			3/17/11	XF8121JK8		010-3550-0-1110-1000-4300-47-0000	196.73	10,975.20	10,975.20	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
017450	DEPARTMENT OF JUSTICE	PV-111769	3/22/11	#837218 FEB.		010-0000-0-0000-7200-5850-44-0000	492.00	492.00	492.00	
018710	DESERT SERVICES, INC.	PV-111770	3/22/11	#220341 3/1/15/11		010-0000-0-0000-8300-5800-45-0000	624.00			
018396	DOVER PUBLICATIONS INC.	PO-110735	3/17/11	#91373078		010-0000-0-1522-1000-4300-47-0000	38.99	38.99	38.99	
016859	ENCINAS, EDWARD	PV-111771	3/22/11	3/2/11 SWIM		010-0000-0-1340-4200-5200-45-0000	12.95			
014602	ENTERPRISE RENT-A-CAR	PV-111802	3/22/11	3/8/11 SOFTBALL		010-0000-0-1300-4200-5600-45-0000	12.45	25.40	25.40	
		PV-111772	3/22/11	#D018543 SOFTB		010-0000-0-1330-4200-5600-45-0000	128.35			
		PV-111773	3/22/11	#D018544 SOFTB		010-0000-0-1330-4200-5600-47-0000	103.93			
		PV-111774	3/22/11	#d018471 SOFTB		010-0000-0-1330-4200-5600-47-0000	304.40			
		PV-111775	3/22/11	#D018475 SOFTB		010-0000-0-1330-4200-5600-47-0000	214.90			
		PV-111776	3/22/11	#D018476 SOFTB		010-0000-0-1330-4200-5600-47-0000	228.30			
		PV-111777	3/22/11	#D108623 SOFTB		010-0000-0-1330-4200-5600-47-0000	60.89			
		PV-111778	3/22/11	#D18546 SOFTB		010-0000-0-1330-4200-5600-47-0000	112.99			
		PV-111779	3/22/11	#D108498 ADM		010-0000-0-0000-2700-5600-47-0000	105.44			
		PV-111780	3/22/11	#D18609 ROBOTICS		010-0000-0-1559-2700-5600-45-0000	380.50			
		PV-111781	3/22/11	#D18610 ROBOTICS		010-0000-0-1559-2700-5600-45-0000	402.10			
		PV-111782	3/22/11	#D108608 ROBOTICS		010-0000-0-1559-2700-5600-45-0000	380.50			
		PV-111804	3/22/11	#D018619 BASEBALL		010-0000-0-1310-4200-5600-47-0000	304.40			
		PV-111805	3/22/11	#D018615 SOFTBALL		010-0000-0-1330-4200-5600-45-0000	202.10			
		PV-111806	3/22/11	#D018649 SOFTBALL		010-0000-0-1330-4200-5600-47-0000	228.30			
		PV-111807	3/22/11	#D018650 SOFTBALL		010-0000-0-1330-4200-5600-47-0000	228.30			
012416	FEDEX	PV-111783	3/22/11	#7-422-99446		010-0000-0-0000-7100-5901-44-0000	22.46	3,385.40	3,385.40	
			3/22/11	#7-422-99446		010-0000-0-0000-2700-5901-47-0000	38.52			
			3/22/11	#7-422-99446		010-0014-0-1110-1000-5901-43-0000	27.84	88.82	88.82	
018170	FELIX-SANTOS, LEONOR	PV-111763	3/22/11	SNACKS/PARENTS		010-3060-0-7110-1000-4300-43-0000	26.47	26.47	26.47	
018914	FISHER SCIENTIFIC	PO-110761	3/17/11	1144859, 7093839		010-3010-0-1110-1000-4300-47-0000	407.44	407.44	407.44	
019983	GCR TIRE CENTERS	PV-111784	3/22/11	#832-1481 FEB.		010-7230-0-0000-3600-4362-43-0000	2,150.31			
		PV-111803	3/22/11	#832-1003 FEB.		010-7230-0-0000-3600-4362-43-0000	440.91	2,591.22	2,591.22	

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ACCOUNTS PAYABLE PRELIST
Date Paid: 3/22/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
010010	GORDON `S CARPET	PV-111785	3/22/11	#112030		010-8150-0-0000-8110-4390-43-0000	48.94	48.94	48.94	
020218	HILTON SAN DIEGO	PO-110843	3/18/11	33422564974		010-7220-0-1566-1000-5200-47-0000	1,203.12	1,203.12	1,203.12	
151055	HYATT REGENCY	PO-110680	3/22/11	51843359, 51843379		010-6378-0-1110-1000-5200-47-0000	1,348.24	1,348.24	1,348.24	
010014	IMPERIAL COUNTY HEALTH	PV-111786	3/22/11	#13340 FEB.		010-0000-0-0000-7200-5850-44-0000	80.00	80.00	80.00	
020087	INTEGRITY DOOR &	PV-111787	3/22/11	#98		010-8150-0-0000-8110-4400-43-0000	2,283.75			
			3/22/11	#98		010-8150-0-0000-8110-4390-43-0000	285.97	2,569.72	2,569.72	
010380	KAMAN INDUSTRIAL	PV-111790	3/22/11	#F274487		010-7230-0-0000-3600-4360-43-0000	3.65	3.65	3.65	
019521	K-C WELDING & RENTALS	PV-111788	3/22/11	#149650 FEB.		010-8150-0-0000-8110-4390-43-0000	274.03	274.03	274.03	
019605	LANCASTER, ERIC	PV-111791	3/22/11	3/5/11 TRACK		010-0000-0-1345-4200-5200-45-0000	42.00	42.00	42.00	
017015	LESLIE `S POOL SUPPLIES	PV-111792	3/22/11	#00652-041440		010-8150-0-0000-8110-4390-43-0000	11.44	11.44	11.44	
012591	LUCK `S MUSIC LIBRARY	PO-110807	3/17/11	#17220		010-0000-0-1522-1000-4300-47-0000	100.91	100.91	100.91	
013174	M-F ATHLETIC COMPANY	PO-110778	3/17/11	#1262856-00		010-0000-0-1345-4200-4300-47-0000	923.62	923.62	923.62	
015700	MILESTEK CORPORATION	PO-110787	3/17/11	PO24518401017		010-0000-0-0000-7700-4300-43-0000	40.89	40.89	40.89	
014103	MISSION JANITORIAL	PV-111793	3/22/11	#248423-01		010-0000-0-0000-8200-4380-43-0000	51.97			
			3/22/11	#248423-00		010-0000-0-0000-8200-4380-43-0000	108.30	160.27	160.27	
020219	MURDOCH, WALRATH &	PV-111795	3/22/11	NEW H.S.		250-0000-9-0000-7200-5800-44-0000	2,500.00	2,500.00	2,500.00	
010407	NASCO MODESTO	PO-110712	3/18/11	#424064		010-7010-0-1110-1000-4300-47-0000	76.30			
			3/17/11	#421660		010-3010-0-1110-1000-4300-47-0000	258.94	335.24	335.24	
019946	NEA INSURANCE PROGRAM	PV-111757	3/17/11	0026245260101001		010-3313-0-5770-1110-5800-43-0000	630.00	630.00	630.00	
019956	PITNEY BOWES GLOBAL	PV-111796	3/22/11	#1022939-MR11		010-0000-0-0000-7200-5600-44-0000	381.00	381.00	381.00	
015529	R & M SPORTS	PO-110830	3/17/11	#297		010-0000-0-1300-4200-4300-45-0000	340.00	340.00	340.00	
010321	RADIO SHACK CORP.	PV-111761	3/17/11	#549132 (0204)		010-0000-0-0000-7700-4300-43-0000	68.48	68.48	68.48	
019093	RODRIGUEZ, HAYDEE	PV-111760	3/17/11	PARTNERSHIP ACAD.		010-7220-0-1566-1000-5200-47-0000	118.75	118.75	118.75	
016574	ROMAN, JOSE E.	PV-111797	3/22/11	3/15/11 SOFTBALL		010-0000-0-1330-4200-5200-45-0000	17.60	17.60	17.60	
018182	SEHI COMPUTER	PO-110685	3/17/11	#I00063072		010-3010-0-1110-1000-4300-45-0000	109.02			
			3/17/11	#I00063087		010-7091-0-1110-1000-4300-45-0000	206.14			
			3/17/11	#I00063598		130-5310-0-0000-3700-4300-47-0000	75.69			
			3/17/11	#I00063658		010-3010-0-1110-1000-4300-47-0000	81.42			

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Date Paid: 3/22/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
018182	SEHI COMPUTER	PO-110746	3/17/11	#100063657		010-4203-0-1110-1000-4300-47-0000	135.73	608.00		
018182	SEHI COMPUTER	PO-110744	3/17/11	#100063659	*	010-3010-0-1110-1000-4300-47-0000	675.56	675.56	1,283.56	
010024	SHELL OIL COMPANY	PV-111798	3/22/11	#8000042476103		010-0000-0-0000-2700-5200-47-0000	122.14			
			3/22/11	#8000042476103		010-3010-0-1110-1000-5200-47-0000	82.72			
			3/22/11	#8000042476103		010-0000-0-1351-4200-5200-45-0000	81.18			
			3/22/11	#8000042476103		010-0000-0-1310-4200-5200-47-0000	147.62			
			3/22/11	#8000042476103		010-0000-0-1360-4200-5200-47-0000	60.36			
			3/22/11	#8000042476103		010-0000-0-1306-4200-5200-47-0000	111.91			
			3/22/11	#8000042476103		010-0000-0-1521-1000-5200-47-0000	12.91			
			3/22/11	#8000042476103		010-0000-0-1307-4200-5200-45-0000	51.77			
			3/22/11	#8000042476103		010-0000-0-1522-1000-5200-47-0000	14.45			
			3/22/11	#8000042476103		010-0000-0-1307-4200-5200-47-0000	133.41			
			3/22/11	#8000042476103		010-0000-0-1360-4200-5200-45-0000	308.61			
			3/22/11	#8000042476103		010-0000-0-1337-4200-5200-45-0000	298.30			
			3/22/11	#8000042476103		010-0000-0-1311-4200-5200-45-0000	205.25			
			3/22/11	#8000042476103		010-0000-0-1559-2700-5200-45-0000	41.09			
			3/22/11	#8000042476103		010-0000-0-0000-7700-4361-43-0000	65.79	1,737.51	1,737.51	
017401	SLOBIG, ANITA	PV-111762	3/18/11	PARTNERSHIP ACAD.		010-7220-0-1566-1000-5200-47-0000	87.85	87.85	87.85	
020069	SPARKLETTS	PV-111755	3/17/11	45496839444474		010-5640-0-8100-3140-4300-43-0000	14.69	14.69	14.69	
020070	SPARKLETTS	PV-111756	3/17/11	45493999443905		010-0000-0-1110-1000-4300-43-6091	33.59			
			3/17/11	45493999443905		010-0000-0-1110-1000-5600-43-6091	12.50	46.09	46.09	
020181	TOTAL SCHOOL SOLUTIONS	PO-110610	3/17/11	#11-1997		010-4203-0-1110-1000-5200-47-0000	630.00	630.00	630.00	
015873	TRANE COMPANY	PV-111799	3/22/11	#5017828R1		010-8150-0-0000-8110-4390-43-0000	67.26			
			3/22/11	#5017844R1		010-8150-0-0000-8110-4390-43-0000	259.70	326.96	326.96	
019817	VALADEZ, JACQUELINE	PV-111764	3/22/11	CUE CONFERENCE		010-4047-0-1110-1000-5200-47-0000	168.71	168.71	168.71	
016406	VALLEY IRON & METAL	PV-111801	3/22/11	#010767		010-8150-0-0000-8110-4390-43-0000	26.10	26.10	26.10	
Total Accounts Payable:							46,632.28	46,632.28	46,632.28	

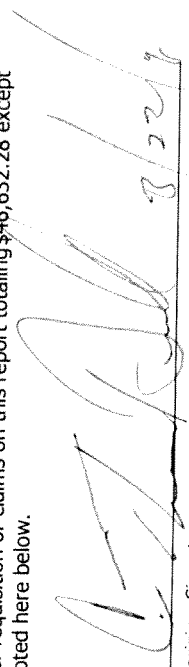
14

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Check	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 3/22/2011 at 9:07 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	8,031,218.32	43,755.34	0.00	0.00	7,987,462.98
130	51,361.46	75.69	0.00	0.00	51,285.77
250	334,744.73	2,801.25	0.00	0.00	331,943.48

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$46,632.28 except as noted here below.


 Authorizing Signature
 Date 3/22/11

 Authorizing Signature
 Date

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
018479	AADVANCED WIRELESS	PV-111814	3/28/11	ELCEAIN3192		010-0000-0-0000-7200-4300-44-0000	35.00			
		PV-111815	3/28/11	ELCEAIN3193		010-8150-0-0000-8110-4390-43-0000	21.74	56.74	56.74	
014426	AIR EXHAUST CO., INC.	PV-111820	3/28/11	0341299, 0341484		130-5310-0-0000-3700-5800-45-0000	178.00	178.00	178.00	
019742	AIRPEAK	PV-111827	3/28/11	#792020 APR		010-7230-0-0000-3600-5903-43-0000	484.52	484.52	484.52	
019373	AMERICAN ARBITRATION	PV-111810	3/24/11	#73-390-00053-11 02		010-0000-0-0000-7100-5830-44-0000	225.00			
		PV-111811	3/24/11	#73-390-00061-11 02		010-0000-0-0000-7100-5830-44-0000	225.00	450.00	450.00	
019781	AT&T	PV-111813	3/28/11	352-9772 FRC		010-5640-0-8100-8200-5900-43-0000	68.36	68.36	68.36	
018110	ATKINSON, ANDELSON,	PV-111812	3/24/11	#377075 FEB.		010-0000-0-0000-7100-5830-44-0000	2,394.31	2,394.31	2,394.31	
015079	AVILA, MARICELA	PV-111837	3/29/11	REIMBURSEMENT		010-0000-0-1110-1000-4300-43-6091	233.76	233.76	233.76	
018977	BALFOUR	PV-111821	3/28/11	#450199 (110702)		010-0000-0-0000-2700-4355-47-0000	1,013.54	1,013.54	1,013.54	
015534	CALIBER	PO-110857	3/28/11	#25454		010-0000-0-1330-4200-4300-47-0000	480.68	480.68	480.68	
018404	CAL-TEST INC.	PV-111828	3/28/11	#2011-46775		010-7230-0-0000-3600-5800-43-0000	59.00	59.00	59.00	
013691	CARLEX INC.	PO-110802	3/28/11	#194876A		010-0000-0-1440-1000-4300-47-0000	58.90			
		PO-110812	3/28/11	#194933A		010-0000-0-1440-1000-4300-47-0000	17.45	76.35	76.35	
018377	CDW GOVERNMENT, INC.	PO-110789	3/28/11	#WTC1588		010-0000-0-0000-7700-5800-43-0000	998.69	998.69	998.69	
019000	CHEVRON & TEXACO	PV-111826	3/28/11	#29171637 MAR.		010-0000-0-1360-4200-5200-47-0000	162.12			
			3/28/11	#29171637 MAR.		010-0000-0-1330-4200-5200-47-0000	319.68			
			3/28/11	#29171637 MAR.		010-0000-0-1330-4200-5200-45-0000	537.35			
			3/28/11	#29171637 MAR.		010-0000-0-1310-4200-5200-45-0000	418.99			
			3/28/11	#29171637 MAR.		010-0000-0-0000-2700-5200-45-0000	60.16			
			3/28/11	#29171637 MAR.		010-0000-0-1321-4200-5200-47-0000	146.95			
			3/28/11	#29171637 MAR.		010-0000-0-1310-4200-5200-47-0000	536.86			
			3/28/11	#29171637 MAR.		010-7220-0-1566-1000-5200-47-0000	305.30			
			3/28/11	#29171637 MAR.		010-0000-0-1360-4200-5200-45-0000	221.55			
			3/28/11	#29171637 MAR.		010-0000-0-1351-4200-5200-47-0000	35.46			
			3/28/11	#29171637 MAR.		010-7230-0-0000-3600-4361-43-0000	31.79	2,776.21	2,776.21	
020004	CRS ADVANCED	PV-111822	3/28/11	#SF1110942 3/11		010-0000-0-0000-7200-5800-44-0000	455.00	455.00	455.00	
020076	CUHSD NUTRITION	PO-110887	3/28/11	LUNCHES		010-7220-0-1110-1000-4300-45-0000	12.00	12.00	12.00	

Date Paid: 3/29/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
019661	DE LAGE LANDEN	PV-111829	3/28/11	#9101957	3/15-4/15/11	010-0000-0-4110-2700-5600-46-6390	1,240.70			
		PV-111830	3/28/11	#9101991	3/15-4/14/11	010-0000-0-0000-2700-5600-47-0000	1,494.23	2,734.93	2,734.93	
016787	DELL MARKETING L.P.	PO-110815	3/28/11	XF8815577		010-0000-0-0000-2700-4400-45-0000	1,203.74	1,203.74	1,203.74	
019126	DESERT AUTO PLAZA	PV-111831	3/28/11	MARCH		010-7230-0-0000-3600-4360-43-0000	18.81			
			3/28/11	MARCH		010-8150-0-0000-8110-4390-43-0000	97.90	116.71	116.71	
016393	DISCOUNT DANCE SUPPLY	PO-110773	3/28/11	#9955318		010-7220-0-1566-1000-4300-47-0000	1,263.74	1,263.74	1,263.74	
018134	EDUCATION WEEK	PO-110715	3/28/11	EDWG000054515B		010-0000-0-0000-7100-4300-44-0000	79.94	79.94	79.94	
016859	ENCINAS, EDWARD	PV-111832	3/28/11	3/19/11 SWIMMING		010-0000-0-1340-4200-5200-47-0000	25.62	25.62	25.62	
012322	FLINN SCIENTIFIC INC.	PO-110804	3/28/11	#1451065		010-0000-0-1545-1000-4300-47-0000	811.64	811.64	811.64	
019767	FRUTH GROUP INC.	PV-111833	3/28/11	#9095535	3/15-4/14/11	010-0000-0-3200-2700-5600-46-0000	482.38	482.38	482.38	
020196	GOLF WAREHOUSE.COM	PV-111823	3/28/11	PO614452 (110701)		010-0000-0-1321-4200-4300-47-0000	44.98	44.98	44.98	
018461	HARTLINE, JESSE DOUGLAS	PV-111824	3/28/11	PRE-BID/BID OPENINGS		353-7710-8-0000-8500-6290-45-0000	2,250.00	2,250.00	2,250.00	
011033	IMPERIAL COUNTY OFFICE	PO-110731	3/28/11	#11-396 GUZMAN		010-3010-0-1110-1000-5200-45-0000	250.00	250.00	250.00	
019586	JADE SECURITY SYSTEMS	PV-111834	3/28/11	#055652		010-8150-0-0000-8110-5800-43-0000	25.00			
			3/28/11	#055652		010-8150-0-0000-8110-5600-43-0000	200.00	225.00	225.00	
020205	LABRADA, MONICA	PV-111838	3/29/11	CPA CONFERENCE		010-7220-0-1110-1000-5200-45-0000	274.58	274.58	274.58	
019605	LANCASTER, ERIC	PV-111809	3/24/11	3/19/11 TRACK		010-0000-0-1345-4200-5200-45-0000	27.34	27.34	27.34	
016224	LJ CREATE INC.	PO-110776	3/28/11	#116260		010-3550-0-1110-1000-4300-47-0000	224.00	224.00	224.00	
012591	LUCK 'S MUSIC LIBRARY	PO-110807	3/28/11	#17738		010-0000-0-1522-1000-4300-47-0000	28.84			
			3/28/11	#17706		010-0000-0-1522-1000-4300-47-0000	96.71	125.55	125.55	
015556	MacGAFFEY, NEIL	PV-111817	3/28/11	ACADEC COMP.		010-0000-0-1406-4100-5200-45-0000	250.37	250.37	250.37	
015700	MILESTEK CORPORATION	PO-110787	3/28/11	PO24518401025		010-0000-0-0000-7700-4300-43-0000	79.52	79.52	79.52	
019210	MUSICIAN 'S FRIEND	PV-111819	3/28/11	ARINV06655938		010-6300-0-1110-1000-4300-43-0000	73.87	73.87	73.87	
019075	PAR, INC.	PO-110877	3/28/11	#466708-1		010-0014-0-1110-1000-4300-43-0000	297.00	297.00	297.00	
010319	PITNEY BOWES INC.	PO-110786	3/28/11	#807074		010-0000-0-0000-2700-4300-47-0000	277.28	277.28	277.28	
018732	PRACTI-CAL, INC.	PV-111816	3/28/11	#17685		010-5640-0-1110-1000-5800-43-0000	2.93	2.93	2.93	
019798	RAMSEY, SUSAN	PV-111818	3/28/11	REIMB. / VON 'S		010-0119-0-7019-3900-4300-47-0000	25.73	25.73	25.73	
017515	RENAISSANCE LEARNING	PO-110810	3/28/11	#INV3773286		010-3010-0-1110-1000-4300-45-0000	110.63	110.63	110.63	

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Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
019995	RICK 'S GROUP DIESEL INC.	PV-111835	3/28/11	#09444		010-7240-0-5770-3600-5600-43-0000	216.80	216.80	216.80	
018858	ROBLES, CLAUDIA	PV-111825	3/28/11	SHS TRACK		010-0000-0-1345-4200-5200-47-0000	14.33	14.33	14.33	
018182	SEHI COMPUTER	PO-1110760	3/28/11	#I00063819		010-3010-0-1110-1000-4300-47-0000	144.83			
011224	SKEELS & COMPANY,	PO-1110808	3/28/11	#I00064378		010-0000-0-0000-7200-4300-44-0000	269.11	413.94	413.94	
015172	WESTERN ENVIRON. &	PV-111808	3/24/11	#35040		010-8150-0-0000-8110-4390-43-0000	19.39	19.39	19.39	
		PV-111836	3/28/11	#11-016		353-7710-8-0000-8500-5800-45-0000	10,790.00	10,790.00	10,790.00	
Total Accounts Payable:							32,449.10	32,449.10	32,449.10	

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total	Audit Flag
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District APY Cash Verification as of 3/29/2011 at 9:49 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	8,398,096.27	19,231.10	0.00	2,058,813.04	6,320,052.13
110	96,401.89	0.00	0.00	17,210.20	79,191.69
130	63,504.06	178.00	0.00	74,612.07	-11,286.01
353	12,361.10	13,040.00	0.00	0.00	-678.90

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$32,449.10 except as noted here below.


 Authorizing Signature _____ Date 3/29/11

 Authorizing Signature _____ Date _____

Date Paid: 3/8/2011

*** FINAL

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total
018009	AAHPERD	PO-1110791	3/8/11	12744 J. RAMIREZ		010-0000-0-3200-2700-5200-46-0000	520.00	520.00	520.00
018837	ACH SUPPLY	PV-111646	3/8/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	199.77	199.77	199.77
019571	ALLIED WASTE SERVICES	PV-111648	3/8/11	#0467-001254826 MAR		010-0000-0-0000-8200-5506-44-0000	70.00		
		PV-111649	3/8/11	#0467-001254791 FEB.		010-0000-0-0000-8200-5506-45-0000	733.61		
		PV-111650	3/8/11	#0467-001254793 MAR		010-0000-0-3200-8200-5506-46-0000	125.00		
		PV-111651	3/8/11	#0467-001254793 MAR		010-0000-0-4110-8200-5506-46-6390	125.00		
		PV-111652	3/8/11	#0467-001254792 FEB.		010-0000-0-0000-8200-5506-47-0000	1,111.29		
		PV-111652	3/8/11	#0467-001254792 MAR		010-0000-0-0000-8200-5506-47-0000	250.00	2,414.90	2,414.90
018414	ALL-VALLEY FENCE &	PV-111647	3/8/11	#14470C W		010-8150-0-0000-8110-5800-43-0000	154.43	154.43	154.43
019837	ARAMARK UNIFORM	PV-111653	3/8/11	1001 FEB.		010-0000-0-0000-8200-5890-45-0000	159.08	159.08	159.08
019843	ARAMARK UNIFORM	PV-111658	3/8/11	1008 FEB.		010-0000-0-0000-8200-5890-47-0000	165.80	165.80	165.80
019839	ARAMARK UNIFORM	PV-111654	3/8/11	1004 FEB.		010-0000-0-0000-8200-5504-45-0000	264.43	264.43	264.43
019840	ARAMARK UNIFORM	PV-111655	3/8/11	1005 FEB.		010-0000-0-0000-8200-5890-43-0000	399.60	399.60	399.60
019841	ARAMARK UNIFORM	PV-111656	3/8/11	1006 FEB.		010-7230-0-0000-8200-5504-43-0000	317.17	317.17	317.17
019842	ARAMARK UNIFORM	PV-111657	3/8/11	1007 FEB.		010-7230-0-0000-3600-5890-43-0000	287.72	287.72	287.72
019844	ARAMARK UNIFORM	PV-111659	3/8/11	1009 FEB.		010-0000-0-0000-8200-5504-47-0000	193.36	193.36	193.36
019781	AT&T	PV-111632	3/3/11	336-4300 CUHS		010-0000-0-0000-2700-5900-45-0000	1,397.91		
		PV-111633	3/3/11	336-4555 DOHS		010-0000-0-3200-2700-5900-46-0000	11.23		
			3/3/11	336-4555 DOHS		010-0000-0-4110-2700-5900-46-6390	11.23		
		PV-111634	3/3/11	336-4580 DOHS		010-0000-0-4110-2700-5900-46-6390	28.64		
		PV-111635	3/3/11	336-4540 FRC		010-5640-0-8100-8200-5900-43-0000	136.34		
		PV-111636	3/3/11	336-4470 MAIN		010-8150-0-0000-8110-5900-43-0000	82.77		
		PV-111637	3/3/11	336-4479 TRAN		010-7230-0-0000-3600-5900-43-0000	55.78		
		PV-111638	3/3/11	336-4100 SHS		010-0000-0-0000-2700-5900-47-0000	1,007.55	2,731.45	2,731.45
012545	A-Z BUS SALES INC.	PV-111660	3/8/11	BI08999 FEB.		010-7230-0-0000-3600-4360-43-0000	222.79		
			3/8/11	BI08999 FEB.		010-7240-0-5770-3600-4360-43-0000	268.43	491.22	491.22
018613	B & H PHOTO	PO-110714	3/3/11	#48797424		010-3550-0-1110-1000-4300-47-0000	45.30	45.30	45.30

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Date Paid: 3/8/2011

*** FINAL

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total
013519	BEST WESTERN BAYSIDE	PO-110795	3/8/11	402231 J. RAMIREZ		010-0000-0-3200-2700-5200-46-0000	433.88	433.88	433.88
011976	BRODING'S BATTERY	PV-111661	3/8/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	123.98	123.98	123.98
012088	BSN SPORTS	PO-110662	3/3/11	#93875794		010-0000-0-1330-4200-4300-45-0000	1,824.77	1,824.77	1,824.77
019370	BUS WEST - FRESNO	PV-111662	3/8/11	#BP64782 FEB.		010-7230-0-0000-3600-4360-43-0000	312.99	312.99	312.99
019800	CAL-HOSA, INC.	PO-110781	3/3/11	STATE CONF.		010-6378-0-1110-1000-5200-47-0000	315.00	315.00	315.00
019285	CALIF.SCHOOLS DENTAL	PV-111624	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	20,888.00	20,888.00	20,888.00
019286	CALIF.SCHOOLS VISION	PV-111625	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	5,402.00	5,402.00	5,402.00
018404	CAL-TEST INC.	PV-111665	3/8/11	#2011-46532 MAR		010-7230-0-0000-3600-5850-43-0000	114.70	114.70	114.70
019721	CAL-TEST INC.	PV-111663	3/8/11	#2011-46652 MAR		010-0000-0-0000-7200-5800-43-0000	39.95		
019722	CAL-TEST INC.	PV-111664	3/8/11	#2011-46652 MAR		010-0000-0-0000-7200-5850-44-0000	74.75	114.70	114.70
020199	CONSTRUCTION SAFETY	PO-110703	3/8/11	#2011-46654 MAR		010-0000-0-0000-7200-5800-43-0000	215.95	215.95	215.95
018963	COUNTY MOTOR PARTS	PV-111666	3/8/11	#550146		010-0000-0-0000-7540-4310-43-0000	2,503.20	2,503.20	2,503.20
			3/8/11	FEBRUARY		010-7240-0-5770-3600-4360-43-0000	93.38		
			3/8/11	FEBRUARY		010-7230-0-0000-3600-4360-43-0000	242.35		
010996	CUHSD-REVOLVING CASH	PV-111643	3/8/11	FEBRUARY		010-7230-0-0000-3600-4360-43-0000	188.61	524.34	524.34
			3/3/11	REIMBURSEMENT		010-0000-0-0000-2700-5200-45-0000	50.00		
			3/3/11	REIMBURSEMENT		010-0000-0-1300-4200-5200-47-0000	50.00		
			3/3/11	REIMBURSEMENT		010-0000-0-0000-2700-5200-45-0000	375.00		
			3/3/11	REIMBURSEMENT		010-0000-0-0000-2700-5300-45-0000	100.00		
			3/3/11	REIMBURSEMENT		010-0000-0-1300-4200-5200-47-0000	375.00		
			3/3/11	REIMBURSEMENT		010-0000-0-1300-4200-5300-47-0000	187.91		
			3/3/11	REIMBURSEMENT		130-5310-0-0000-3700-5800-47-0000	200.00		
			3/3/11	REIMBURSEMENT		010-0000-0-0000-2700-5200-45-0000	278.45		
			3/3/11	REIMBURSEMENT		010-0000-0-1300-4200-5200-47-0000	480.82		
			3/3/11	REIMBURSEMENT		010-0000-0-1300-4200-5300-47-0000	60.00	2,157.18	2,157.18
014799	DB PUMP AND SUPPLY	PV-111667	3/8/11	FEBRUARY		010-0000-0-0000-8200-4380-43-0000	135.62	135.62	135.62
018710	DESERT SERVICES, INC.	PV-111668	3/8/11	#220259 2/16-28/11		010-0000-0-0000-8300-5800-45-0000	858.00		

Date Paid: 3/8/2011

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total
020195	EDUCATION NORTHWEST	PO-110717	3/3/11	#19493		010-7091-0-1110-1000-4300-47-0000	142.00	142.00	142.00
011591	ELMS EQUIPMENT RENTAL	PV-111669	3/8/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	14.86		
011409	EMPLOYMENT	PV-111626	3/8/11	FEBRUARY		010-0000-0-0000-8200-4380-43-0000	62.19	77.05	77.05
020211	FARMER'S OUTLET INC.	PV-111681	3/3/11	DE 2176 12/10		010-0000-0-0000-7200-5800-44-0000	8,227.67	8,227.67	8,227.67
020155	HOLMAN COMPANY	PV-111627	3/8/11	#123920 BOXES		353-7710-8-0000-8500-4300-45-0000	288.75	288.75	288.75
010290	IMPERIAL IRRIGATION	PV-111618	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	776.25	776.25	776.25
			3/3/11	CUHS (15)		010-0000-0-0000-8200-5502-45-0000	22,968.88		
		PV-111619	3/3/11	50044293 CUHS		010-0000-0-0000-8200-5502-45-0000	1,662.58		
		PV-111620	3/3/11	50044293 CUHS		130-5310-0-0000-8200-5502-45-0000	818.88		
		PV-111621	3/3/11	50044355 FRC		010-5640-0-8100-8200-5502-43-0000	246.42		
		PV-111622	3/3/11	SHS (4)		010-0000-0-0000-8200-5502-47-0000	20,655.26		
010015	IMPERIAL PRINTERS INC.	PO-110691	3/3/11	50093691 SHS		010-0000-0-0000-8200-5502-47-0000	8,152.09		
			3/3/11	50093691 SHS		130-5310-0-0000-8200-5502-47-0000	2,717.36	57,221.47	57,221.47
		PO-110723	3/3/11	#56400		010-0000-0-1559-4100-5800-47-0000	183.94		
010294	IMPERIAL VALLEY PAINT	PV-111670	3/3/11	#56720		010-0000-0-0000-2700-5800-47-0000	216.80	400.74	400.74
014369	IMPERIAL VALLEY PRESS	PV-111680	3/8/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	63.56	63.56	63.56
014273	JONES BROS. GLASS CO.,	PV-111683	3/8/11	#1033688 FEB.		353-7710-8-0000-8500-5940-45-0000	2,100.15	2,100.15	2,100.15
017492	KEENAN &	PV-111629	3/8/11	#10484 FEB.		010-8150-0-0000-8110-4390-43-0000	21.75	21.75	21.75
018862	KEENAN &	PV-111628	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	453.70	453.70	453.70
012771	KENNEDY'S FOR TIRES	PV-111671	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	235.88	235.88	235.88
019204	LAS SALSAS RESTAURANT	PO-110774	3/8/11	FEBRUARY		010-8150-0-0000-8110-4362-43-0000	127.36	127.36	127.36
016248	LYON, CRAIG	PV-111645	3/3/11	LINK CREW 3/18/11		010-5819-0-7110-1000-4300-43-0000	462.19	462.19	462.19
011833	MCNEECE BROS. OIL	PV-111672	3/3/11	NASSP CONF.		010-4035-0-1110-1000-5200-47-0000	56.50	56.50	56.50
			3/8/11	#5318 FEB.		010-0000-0-1110-1000-4361-43-6091	186.82		
			3/8/11	#5318 FEB.		010-8150-0-0000-8110-4361-43-0000	1,290.15		
			3/8/11	#5318 FEB.		010-0000-0-1411-1000-4361-47-0000	60.20		
			3/8/11	#5318 FEB.		010-0000-0-1365-1000-5200-47-0000	76.15		

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Date Paid: 3/8/2011

*** FINAL

Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total
011833	MCNEECE BROS. OIL	PV-111672	3/8/11	#5318 FEB.		010-0000-0-0000-2700-4361-45-0000	22.16		
			3/8/11	#5318 FEB.		010-0000-0-3200-2700-4361-46-0000	11.12		
			3/8/11	#5318 FEB.		010-0000-0-0000-2700-4361-47-0000	22.16		
			3/8/11	#5318 FEB.		010-7230-0-0000-3600-4361-43-0000	5,758.82		
			3/8/11	#5318 FEB.		010-7240-0-5770-3600-4361-43-0000	1,704.50	9,605.54	9,605.54
016793	MERAZ, MARIA D.	PV-111640	3/3/11	MILEAGE 2/11		130-5310-0-0000-3700-5200-45-0000	50.24	50.24	50.24
014103	MISSION JANITORIAL	PV-111673	3/8/11	#244271-02		010-0000-0-0000-8200-4380-43-0000	130.16		
		PV-111674	3/8/11	#244434-00		010-0000-0-0000-8200-4380-43-0000	430.56	560.72	560.72
019336	MORRELL, DANETTE	PV-111644	3/3/11	NASSP CONF.		010-4035-0-1110-1000-5200-47-0000	374.08	374.08	374.08
019342	NOUJAIM, NABIL	PV-111623	3/3/11	MILEAGE 2/11		010-0000-0-0000-3150-5200-44-0000	240.72	240.72	240.72
015689	ONESOURCE	PV-111675	3/8/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	452.00	452.00	452.00
018735	PARADIGM HEALTHCARE	PV-111641	3/3/11	#2018 8/09 9/10		010-0014-0-0000-7200-5800-43-0000	2,500.00	2,500.00	2,500.00
019514	PITNEY BOWES- RESERVE	PO-110785	3/8/11	MTR. 4391438		010-0000-0-0000-2700-5901-47-0000	5,000.00	5,000.00	5,000.00
014399	QUILL CORPORATION	PO-110716	3/3/11	2530561, 2558664		010-0000-0-0000-2700-4300-47-0000	811.01	811.01	811.01
020158	RABOBANK VISA CARD	PV-111676	3/8/11	FEBRUARY		010-0000-0-1406-4100-5200-45-0000	2,656.80		
			3/8/11	FEBRUARY		010-0000-0-1406-4100-5200-45-0000	236.00		
			3/8/11	FEBRUARY		010-0000-0-0000-7700-4300-43-0000	561.11	3,453.91	3,453.91
020160	RABOBANK VISA CARD	PV-111682	3/8/11	FEBRUARY		010-0000-0-0000-7490-4300-43-0000	108.75	108.75	108.75
015179	RADIO SUPPLY CORP.	PO-110730	3/3/11	#10481		010-0000-0-0000-3132-4300-45-0000	300.00		
			3/3/11	#10481		010-0000-0-0000-2700-4350-45-0000	188.21	488.21	488.21
010021	REFRIGERATION SUPPLIES	PV-111677	3/8/11	FEBRUARY		010-8150-0-0000-8110-4390-43-0000	262.28	262.28	262.28
017902	SAN DIEGO FRICTION	PV-111678	3/8/11	FEBRUARY		010-7230-0-0000-3600-4360-43-0000	380.63		
			3/8/11	FEBRUARY		010-7240-0-5770-3600-4360-43-0000	30.99	411.62	411.62
020210	SHILO INN	PO-110790	3/8/11	SAM URIE		010-3550-0-1110-1000-5200-47-0000	151.80	151.80	151.80
020142	SIMNSA HEALTH PLAN	PV-111630	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	24,594.40	24,594.40	24,594.40
017481	SISC III	PV-111631	3/3/11	MARCH		010-0000-0-0000-0000-9524-43-0000	166,561.18	166,561.18	166,561.18
012064	SOUTHWEST SCH. &	PO-110705	3/3/11	#624472		010-0000-0-0000-2700-4300-45-0000	915.68	915.68	915.68

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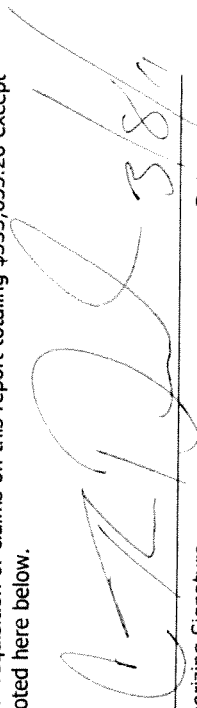
Vendor Number	Vendor Name	Reference Number	Invoice Date	Invoice No	Sep. Chk	Account Code	Payment Amount	Check Amount	Vendor Total
020049	VENEGAS, GILBERT	PV-111639	3/3/11	MILEAGE 2/11		130-5310-0-0000-3700-5200-45-0000	31.31		
			3/3/11	MILEAGE 2/11		130-5310-0-0000-3700-5200-47-0000	31.32	62.63	62.63
010760	WYMORE INC.	PV-111679	3/8/11	#1143423 FEB.		010-7230-0-0000-3600-4360-43-0000	5.38	5.38	5.38
020212	YUMA SWIM	PO-110737	3/8/11	#F0001		010-0000-0-1340-4200-4300-47-0000	875.05	875.05	875.05
Total Accounts Payable:							333,633.26	333,633.26	333,633.26

Vendor Number Vendor Name Reference Number Invoice Date Invoice No Sep. Chk Account Code Payment Amount Check Amount Vendor Total

District APY Cash Verification as of 3/8/2011 at 10:31 AM

Fund	Current Cash	Pending APY Expenses	Pending Payroll Expenses	Future Expenses	Cash Available after Expenses
010	8,282,486.71	327,395.25	0.00	3,101.75	7,951,989.71
130	124,002.25	3,849.11	0.00	0.00	120,153.14
353	750.00	2,388.90	0.00	0.00	-1,638.90

It is hereby ordered that payment be made to the vendors indicated as per requisition or claims on this report totaling \$333,633.26 except as noted here below.

 _____
 Authorizing Signature Date 3/8/11

CENTRAL UNION HIGH SCHOOL DISTRICT
351 ROSS AVENUE
EL CENTRO, CA 92243

Date: March 10, 2011

Memo to: Lucy Hendry

From: Cindy Hughes – Accounts Payable

Subject: 3/8/11 Finalized Prelist

Because of a glitch in printing from my computer the 3/8/2011 finalized prelist did not print three payments. They are: Beth Benavent, Desert Services (partial) and SurveyMonkey.com.

Attached is a copy of the 3/10/2011 Warrant Register showing that I did process these payments and that a warrant was issued.

Please attach this memo and the warrant register to your copy of the finalized prelist.

Thank you,

Cindy

Cindy Hughes *C.H.*

Business Dept.-Accounts Payable

760.336.4508

Lucy

Cindy Hughes

From: Rosanna Ortiz <rortiz@icoe.org>
Sent: Thursday, March 10, 2011 9:15 AM
To: Brandi Kalin
Cc: Cindy Hughes; Lino Velarde; Mario Vasquez
Subject: RE: APY Prelist

Hi Brandi,

I just wanted to let you know that I spoke to Cindy this morning about the pages being cut off. She said this was printed directly from her printer and it was not a copy as we thought it was. She also mentioned that her computer had crashed recently, and ever since her tech person worked on it she noticed the prelist was cutting off the page numbers. I also told her about the *Audit Flag* column missing from the far right. I advise her to contact the person that fixed her computer last—perhaps they need to change something on the printer set-up.

Thank you for looking into this.

Rosanna Ortiz

From: Brandi Kalin
Sent: Wednesday, March 09, 2011 5:00 PM
To: Rosanna Ortiz
Cc: 'Cindy Hughes'; Lino Velarde; Mario Vasquez
Subject: RE: APY Prelist

Hi Rosanna/Cindy,

Both of these payments were included in the warrant run.

I've looked at the a copy of the finalized prelist and I suspect there is a issue on the report printing. These two payments (along with another payment) happened to land at the bottom of the report page and it appears that the last line of report is cut off from view to the user. If you add the total of all the check amounts in view on the report, the total comes out to \$331,550.76 (2,082.50 short), but the total on the report is \$333,633.26. So the payments are included the total on the report (and on the warrant run), but they are not in view on the report. We are going to look into this report further to confirm that is the case, then will work on a solution as soon as possible.

Here are the payments not in view:

Beth Benavent PV-111642	167.50	(pg1)
Desert Services PV-111668	1,716.00	(pg2)
SurveyMonkey PO-110759	199.00	(pg4)
	<u>2,082.50</u>	

← ONLY PARTIAL SHOWS

THESE PAYMENTS DO NOT
SHOW ON THE FINALIZED
PRELIST OF 3/10/11
BUT WERE PAID 3/10/11

Note: Pg 3 cut off an payment amount for McNeece Bros. Oil PV-111672 for 473.46, but the total on the next page includes the payment amount.

Thank you for keeping us on our toes! I'll keep you posted on this issue.

Brandi Kalin

Technology Services
Imperial County Office of Education
760-312-6145
760-353-8756fax
bkalin@icoe.org

From: Rosanna Ortiz
Sent: Wednesday, March 09, 2011 3:27 PM
To: Brandi Kalin
Cc: Cindy Hughes
Subject: FW:
Importance: High

Hi Brandi,
Here is the email from Cindy. Can you please work with her? She said she didn't do anything different, so I just want to make sure there is no glitch in the system.

Thanks!

Rosanna Ortiz

From: Cindy Hughes [mailto:cindyb@cuhsd.net]
Sent: Wednesday, March 09, 2011 12:56 PM
To: Rosanna Ortiz
Subject:
Importance: High

Hi, Rosanna

I really can't figure this one out..... 😊

I noticed on this week's finalized prelist that 2 payments are missing even though they were on my *pre-finalized* prelist. One is a purchase order payment and one is a pay voucher – they both show “finalized” on them in SACS.

Pay voucher – Beth Benavent \$167.50 - this one is on a pre-finalized prelist I printed 3/3/11 @ 12:30 PM but not on the one I printed 3/8/11 @ 8:39 AM.

Purchase order #110759 – SurveyMonkey.com \$199.00 – this one is on both of the above mentioned pre-finalized prelists.

Does this make any sense to you? I think I've been looking at it too long but, hopefully, there's a logical reason for this.

Thanks,
Cindy

PERSONNEL REPORT

PAYROLL WARRANTS - #10B March 31, 2011

CERTIFICATED	(266)	\$1,453,842.70
CLASSIFIED	(216)	\$ 478,062.35
STUDENTS	(12)	\$ 3,259.54
TOTAL	(494)	\$ 1,935,164.59

WARRANTS - #8A April 10, 2011 Special Regular

CERTIFICATED	(5)	\$ 524.00
CLASSIFIED	()	\$
STUDENTS	(0)	\$
TOTAL	(5)	\$ 524.00

INFORMATION / ACTION ITEMS:

1. CERTIFICATED EMPLOYMENT FOR 2011-2012 SCHOOL YEAR:

APODACA, JOE –English Teacher, CUHS
SPENCE, DARREN –Social Science Teacher/Head Varsity Football Coach, SHS

2. CERTIFICATED EMPLOYMENT – SUBSTITUTES/ADULT EDUCATION TEACHERS:

Summer School 2011

- BAKER, RENE –Summer Band, CUHS (6/13 – 7/1/11)

SPRING COACHES –CUHS 2/19 – 5/19/2011

GAEDE, RACHELLE –Assistant Track

GAEDE, ROBERT –Assistant Track

MARTIN, ALVIN –Head Frosh Baseball

WALKER, GLEN –Head JV Baseball

VALENZUELA, LISA –Head JV Softball

SPRING COACHES – SHS 2/19 – 5/19/2011

HOWINGTON, BARBARA –Assist. Swim Coach

SPRING COACHES –SHS 2/19 – 5/19/2011

DUKES, SOFIA –Assist. Track

JIMENEZ, GABRIEL –Volunteer Softball Coach

RUBIO, SERGIO –Head Varsity Baseball

SANTANA, NICK –Assist. Swim

CENTRAL UNION HIGH SCHOOL DISTRICT

BOARD OF TRUSTEES MEETING

April 12, 2011

Page 2

3. CERTIFICATED EMPLOYMENT - SUPPLEMENTAL ASSIGNMENTS:

NOUJAIM, SANDY –Home Teacher for Nancy Galvan, CUHS 03-02-11

4. CLASSIFIED EMPLOYMENT:

5. CLASSIFIED HOURLY EMPLOYMENT – SUPPLEMENTAL ASSIGNMENTS:

TANORI, JAVIER –Migrant Work Study Student, CUHS	02-24-11
GARCIA, MABEL –Instructional aide –short term, DOHS	03-01-11
LUNA, BRYSEYDA –Relief Food Service Assist. I, Dist. Wide	03-07-11
GARCIA, MARCELA –Relief Food Service Assist. I, Dist. Wide	03-10-11
URIAS, ALICIA –Relief Food Service Assist. I, Dist. Wide	03-17-11
ELIZALDE, GUSTAVO –Migrant Work Study Student, SHS	03-25-11
MEZA, FRANK –Substitute Bus Driver, Dist. Wide	03-28-11
TOSTADO, ALICIA –Relief Instructional Aide, Dist. Wide	03-28-11

6. CLASSIFIED RESIGNATION / SEPARATIONS:

7. CERTIFICATED RESIGNATION/SEPARATIONS – SUPPLEMENTAL ASSIGNMENTS:

8. CERTIFICATED RETIREMENTS:

SWEARINGEN, MIKE –Social Science, SHS 03-10-11

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde, Superintendent
SUBJECT: **REQUEST TO DECLARE PERSONAL PROPERTY SURPLUS
AND AUTHORIZATION TO DONATE**

ACTION

BACKGROUND:

Pursuant to Education Code EC 17545, Article 14 Sale of Personal Property, The governing board of any school district may sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. Public notice shall be posted in at least three public places in the district for not less than two weeks, or by publication for at least once a week for two weeks in a newspaper in the district and having general circulation. Please see attached lists.

DISCUSSION/ALTERNATIVE/CONCERNS:

If the board, by a unanimous vote to those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of on order of any employee of the district empowered for that purpose by the board. (Ed Code 17546)

FINANCIAL IMPLICATIONS:









After sale of the personal property as surplus the funds will be placed back into the general fund as revenue.

ACTION REQUESTED:

The Superintendent recommends the Board to declare the personal property listed on the attached list as Surplus with insufficient value and authorize administration to dispose of as appropriate.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

Southwest High School Inventory Surplus items
CTE Department Spring 2011

Item	Quantity	Description	Photo
Color TV VCR Combo	6	Panasonic 13" Color TV with VHS Player	
Boston Acoustic computer Speakers	34 Pair	White 8" tall by 3" by 3" computer speakers with power adapter	
Samsung LCD Projector	1	Samsung LCD Projector/ very big/pretty old	
Ekei LCD Projector	1	Ekei LCD Projector/ very big/very old	
Electronics learning kits	Boxes and Boxes	Several different sets of different learning kits	
Printers	4 different brands	4 different brands of laser style and ink cartridge printers (Epson, HP)	
Flatbed Scanner	1	Older HP Flatbed Scanner	
13" Color TV	1	Sony 13" Color TV CRT	

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Dr. C. Thomas Budde
FROM: Sheri Hart
SUBJECT: Authorization for the District to contract with Centration Services, in a Consulting Services Agreement and Mandate Maker Use for Fiscal Years 2011-12, 2012-13, and 2013-14.

ACTION

BACKGROUND:

Attached is a contract submitted by Centration Management Advisors and Consultants to provide mandated cost services for one (1) year or three (3) fiscal years.

DISCUSSION/ALTERNATIVE/CONCERNS:

Although the receipt of mandated cost reimbursements has been uncertain and/or unpredictable for the past several years, the district has received almost \$123,000 in the current year for claims filed between 1994 and 2001 (with accrued interest).

FINANCIAL IMPLICATIONS:

The contract is for \$6,500 per year.

ACTION:

The Superintendent requests the Board of Trustees to authorize the District to contract with Centration Management Advisors & Consultants for Mandated Cost Services and Mandate Maker User for a three (3) year period at \$6,500/per year.

ACTION: MOTION: _____ SECOND: _____
AYES: _____ NOES: _____
ABSTENTIONS: _____



CONSULTING AGREEMENT FOR MANDATED COST SERVICES AND MANDATE MAKER™ USE

This Contract is made and entered into this 12th day of April, 2011, by and between **Centration, Inc.**, ("Consultant"), and **Central Union High School District**, a school district under the laws of the State of California ("District").

RECITALS

- A. District has the authority to contract for the preparation of said claims through a designated individual or entity.
- B. Consultant is duly qualified to provide the service of preparing said claims in consideration for the fees, expenses, and costs stipulated in this Contract.

Therefore, the parties to this Contract agree as follows:

I. CONSULTANT'S RESPONSIBILITIES

- 1. Consultant shall provide district employees access to *Mandate Maker™* subject to the terms and conditions attached hereto as Appendix B which are incorporated herein by reference.
- 2. Consultant shall collect, document and process the information necessary for all Claims to be filed during the covered period.
- 3. Consultant shall provide District with a copy of claims prepared pursuant to this Contract. The copy shall be provided following the state imposed deadline for said claims.
- 4. Consultant shall implement a Claims monitoring and documentation process.
- 5. Consultant shall provide one staff training session on the mandated cost claims process each fiscal year.
- 6. Consultant will make a good faith effort to file claims in accordance with existing laws, regulations and applicable written guidelines but does not warrant the reimbursable nature of any particular Claim.

II. DISTRICT'S RESPONSIBILITIES

- 1. District staff agrees to use *Mandate Maker™* and/or applicable logs to document activities on a contemporaneous basis.
- 2. District will provide Consultant with all the documents, records and information necessary to prepare claims in a timely manner.
- 3. District agrees to promptly pay Consultant for fees for services rendered according to the schedule in Section IX, Compensation, of this Contract. Payments are due and payable within 30 days after the invoice date.
- 4. District agrees to take that official action which is necessary under applicable federal and state constitutional provisions, state statutes and regulations, and any other applicable provisions, to perform its obligations under this Contract in a timely manner.

III. MODIFICATIONS

This Contract may be modified only by a written amendment to this contract executed by both parties.

IV. TERMINATION OF CONTRACT

This contract may be terminated by mutual written consent or by either party, provided that the terminating party gives thirty (30) days written notice to the other party. In the event of termination, District shall pay Consultant for all fees, expenses, and costs for work performed up to the date of termination at the rate of \$100 per hour. Consultant shall provide the District with all work products completed up to the date of termination.

V. ATTORNEY'S FEES AND COSTS

In any litigation, arbitration or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, each party shall bear its own attorney fees, together with any Costs and expenses to resolve the dispute and to enforce the final judgment.

VI. SEVERABILITY

If any provision of this Contract is held to be unenforceable, the remainder of this Contract shall be severable and not affected thereby.

VII. NOTICES

All notices that are required to be given by one party to the other under this Contract shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited with a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses, unless such addresses are changed by notice, in writing, to the other party.

Consultant
Centration, Inc.
8570 Utica Avenue, Suite 100
Rancho Cucamonga, CA 91730

District
Central Union High School District
351 Ross Avenue
El Centro, CA 92243

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VIII. ADDITIONAL PROVISIONS

This Contract supersedes all other proposals, oral and written, and all negotiations, conversations or discussions between the parties related to the subject matter of this Contract.

IX. TERM OF AGREEMENT/COMPENSATION

1-Year Contract
The contract is a fixed rate contract in the amount of **\$6,500.00** for the period beginning July 1, 2011, and ending June 30, 2012 for all annual claims, amended claims and new program claims which become due during the term of this contract.

3-Year Contract
The contract is a fixed rate contract in the amount of **\$6,250.00 per year** for the period beginning July 1, 2011, and ending June 30, 2014 for all annual claims, amended claims and new program claims which become due during the term of this contract.

This Contract, which includes the "Proposal for Contract for Services", set forth as Appendix A constitutes the entire agreement between the parties. This Contract supersedes all other proposals, oral and written, and all negotiations, conversations or discussions between the parties related to the subject matter of this Contract. The contract includes all fees and expenses for travel and will be billed based upon the district's choice of the following options:

I. Invoice Schedule:

1-Year Invoice Schedule

- Monthly invoices commencing July 1, 2011 through June 1, 2012 in the amount of \$541.67
- Quarterly invoices commencing July 1, 2011, and the beginning of each quarter thereafter (i.e., October 1, 2011, January 1, 2012, and April 1, 2012) in the amount of \$1,625.00
- Semi-annual invoices commencing July 1, 2011 and January 1, 2012 in the amount of \$3,250.00

3-Year Invoice Schedule

- Monthly invoices commencing July 1, 2011 through June 1, 2014 in the amount of \$520.83
- Quarterly invoices commencing July 1, 2011, and the beginning of each quarter thereafter (i.e., October 1, January 1, and April 1, through June, 2014) in the amount of \$1,562.50
- Semi-annual invoices commencing July 1, 2011 and January 1, 2012 through June, 2014 in the amount of \$3,125.00

_____ **Initial for 1-year selection**

_____ **Initial for 3-year selection**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed effective the date and year first written above.

Executed at El Centro, California, on the day and year set forth above.

Beth Hunter,
President
Centration, Inc.

Name C. Thomas Budde, Ph. D.
Title Superintendent
Central Union High School District

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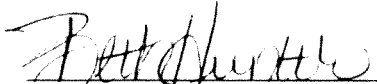
APPENDIX A

PROPOSAL FOR CONTRACT FOR SERVICES

This proposal for the **Central Union High School District** is to provide the services set forth under Paragraph I of the Contract for Services relating to the preparation of Claims for reimbursement pursuant to California Government Code Section 17550 et seq. This proposal is a fixed rate contract which, includes all fees and expenses for travel and is based on the Invoice Schedule set forth in Section IX, Compensation, in the amounts of either (A) **\$6,500.00 for a 1-year term** for the period beginning July 1, 2011, and ending June 30, 2012, for all annual claims, amended claims and new program claims which become due during the term of this contract; or (B) **\$6,250.00 per year for a 3-year term** for the period beginning July 1, 2011, and ending June 30, 2014, for all annual claims, amended claims and new program claims which become due during the term of this contract.

This Proposal is **valid until May 31, 2011** unless extended in writing by Consultant.

March 8, 2011

 _____, **President**
Beth Hunter

Centration, Inc.
8570 Utica Avenue, Suite 100
Rancho Cucamonga, CA 91730

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Appendix B

Mandate Maker™ General Terms and Conditions of Use

The following General Terms and Conditions govern the use of Centration's ("Service Provider") Mandate Maker™ ("Online Service") and the tools, reports, and other means or methods to log, capture, record, display, report, print, or arrange the data in whole or part for the ultimate purpose of seeking reimbursement from the State for mandated cost claims available therein collectively referred to as ("Materials"):

1. LICENSE; RESTRICTIONS ON USE

District ("Subscriber") is granted a nonexclusive, nontransferable, limited license to access and use for contemporaneously logging and/or completion in whole or part mandated reimbursable activities. This license includes:

(a) The right to electronically log or record on the Online Service Subscriber's workstation all data required to support claim(s) for reimbursement under the state of California's mandate reimbursement process;

1.2 Except as specifically provided in Sections 1.1 and 1.2, Subscriber is prohibited from downloading, storing, reproducing, transmitting, displaying, copying, distributing, or using in any unauthorized way or manner Materials contained in the Online Service. Subscriber may not create derivative products from the Materials without written permission from Service Provider. Subscriber may not share, sell, grant, or give access or the password for access to the Online Service or Materials to any other person or entity for any reason. Subscriber shall not use the Online Service to provide the Materials or printouts of the Materials to any person or entity other than employees within Subscriber's organization.

1.3 All right, title, and interest (including all patents, copyrights and other intellectual property rights) in the Online Service and Materials (in both print and machine-readable forms) belong to Service Provider. Subscriber acquires no proprietary interest in the Online Service, Materials, or copies thereof.

1.4 Except as specifically provided herein, Subscriber may not use the Online Service or Materials retrieved from the Online Service in any fashion that infringes upon the patents, copyrights or proprietary interests therein.

1.5 Subscriber may not remove or obscure the copyright, patent pending, or other notices contained in Materials retrieved from the Online Service.

1.6 Other provisions that govern Subscriber's use of the Online Service and Materials are set forth in the General Terms and Conditions, electronically displayed notice of changes, website notices, online descriptions of files, and individual documents retrieved from the Online Service (collectively, the "Additional Terms"), all of which are incorporated by reference into this agreement.

2. ACCESS TO SERVICES

2.1 Subject to the terms of paragraph 1.3, only employees authorized by the subscribing District may access and use the Online Service.

2.2 Subscriber's account number(s) may be restricted from accessing certain Materials otherwise available in the Online Service.

2.3 Materials and features, not required for mandate reimbursement, may be added to or withdrawn from the Online Service and the Online Service otherwise may be changed by Service Provider without notice.

3. LIMITED WARRANTY

3.1 The Service Provider represents and warrants that it has the right and authority to make the Online Service and Materials available pursuant to these General Terms and Conditions.

3.2 Except as otherwise provided in section 3.1, the online service and materials are provided on an "as is", "as available" basis. Service Provider obtains information for inclusion in its databases from sources which it considers reliable, but Service Provider shall not be liable for any inaccuracies in its databases, whether caused by negligence or otherwise and expressly disclaim all warranties, including the warranties of merchantability, performance, fitness for a particular purpose, accuracy, omissions, completeness, and delays.

3.3 Service Provider does not make any warranty that access to its database will be secure, complete, or error free. Nor does Service Provider make any warranty as to the life of any URL. Subscriber acknowledges that provisions of the database entail the likelihood of some human and machine errors, delays, interruptions and losses, including the inadvertent loss of data or damage to components.

4. LIMITATION OF LIABILITY

4.1 Service Provider and any officer, director, employee, subcontractor, agent, successor, or assignee or its affiliates shall not be liable for any loss, injury, claim, liability, or damage of any kind resulting in any way from (a) any errors in or omissions from the online service or any materials or services available or not included therein, (b) the unavailability or interruption of the online service or any features thereof or any materials, (c) subscriber's use of the online service or materials (regardless of whether subscriber received any assistance from Service Provider in using the online service), (d) subscriber's use of any equipment in connection with the online service, (e) any decision made or action taken by subscriber in reliance upon data, (f) the content of materials, or (g) any delay or failure in performance beyond the reasonable control of Service Provider.

4.2 The aggregate liability in connection with any other claim arising out of or relating to the online service or materials whether in contract, tort or otherwise, shall be limited to an amount equivalent to the fee paid by subscriber for access to Service Provider's Mandate Maker™ during the twelve months preceding the date such cause of action is alleged to have arisen. Service Provider shall not in any circumstances be liable to subscriber, whether in contract, tort or otherwise, for any special, indirect, incidental, or consequential damages of any kind whatsoever whether Service Provider is made aware (including, without limitation, attorneys' fees) in any way due to, resulting from, or arising in connection with the online service, materials, regardless of any negligence. Subscriber's right to monetary damages listed above in that amount shall be in lieu of all other remedies that subscriber may have.

5. TERMINATION OF AGREEMENT AND WAIVER

5.1 Unless stated otherwise in a particular provision, Service Provider may suspend or discontinue the online service to subscriber and pursue any other legal or equitable remedy available for failure to comply with any of subscriber's obligations hereunder. Subscriber may terminate this

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agreement immediately upon giving written notice of termination only if service provider commits a material breach of this agreement. Failure of any party to enforce any provision of this agreement will not constitute or be construed as a waiver of such provision or of the right to enforce such provision.

6. MISCELLANEOUS

6.1 Subscriber may not assign its rights or delegate its duties under the subscription to access the online service without the prior written consent of Service Provider.

6.2 The individuals executing this agreement represent and warrant that they have the legal capacity and authority to execute and contractually bind their respective legal entities.

6.3 The validity of this agreement and each of its terms and provisions, as well as the rights and duties of the parties under this agreement, shall be construed pursuant to and in accordance with the law of the State of California.

6.4 This agreement supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject of this agreement. This agreement contains all of the covenants and agreements between the parties with respect to the subject of this agreement, and each party acknowledges that no representations, inducements, promises, or agreements have been made by or on behalf of any party except for the covenants and agreements embodied in this agreement. No agreement, statement, or promise not contained in this agreement shall be valid or binding on the parties with respect to the subject of this agreement.

6.5 If any term of this agreement is held by a court of competent jurisdiction to be void or unenforceable, the remainder of this agreement shall remain in full force and effect and shall not be affected.

6.6 The headings contained in this contract are inserted for convenience only and do not constitute a part of this contract.

End of document

State Controller's Office
Division of Accounting and Reporting
Claimant's Account Summary
As of January 14, 2011

Claimant Name: CENTRAL UNION HIGH SCH DIST

Apportionment Amount: \$122,618

Program Number	Program Name	Fiscal Year	Date Filed	Outstanding Amount	Accrued Interest	Due From State	Apportionment Payment	Outstanding Balance
79	CREDENT MONITOR :1376/87-S	1994/1995	11/20/1996	\$0	\$156	\$156	\$156	\$0
9	CERT TEACHER EVALTR : 498/83-S	1994/1995	11/30/1996	\$0	\$904	\$904	\$904	\$0
26	GRAD REQMT : 498/83-S	1994/1995	11/30/1996	\$0	\$683	\$683	\$683	\$0
32	IMMUNIZATION RECORD :1176/77-S	1994/1995	11/30/1996	\$0	\$12	\$12	\$12	\$0
36	JUVENILE CT RECORDS :1011/84-S	1994/1995	11/30/1996	\$0	\$10	\$10	\$10	\$0
75	EMERGENCY PROCEDURE :1659/84-S	1994/1995	11/30/1996	\$0	\$482	\$482	\$482	\$0
123	AIDS PREVENT INSTRTN: 818/91-S	1994/1995	11/30/1996	\$0	\$228	\$228	\$228	\$0
157	LEAN LAW ENF AGY NOT:1117/89-S	1994/1995	07/21/1997	\$0	\$6	\$6	\$6	\$0
157	LEAN LAW ENF AGY NOT:1117/89-S	1995/1996	07/21/1997	\$0	\$7	\$7	\$7	\$0
176	PUPIL SUSP EXPL APPL: 965/77-S	1997/1998	02/24/1999	\$0	\$10	\$10	\$10	\$0
173	PHYSICAL PERFM TEST : 975/95-S	1996/1997	04/14/1999	\$0	\$18	\$18	\$18	\$0
173	PHYSICAL PERFM TEST : 975/95-S	1997/1998	04/14/1999	\$0	\$10	\$10	\$10	\$0
183	CRIMINAL BACKGRD CHK: 588/97-S	1997/1998	05/02/2000	\$0	\$2	\$2	\$2	\$0
184	SCHOOL BUS SAFETY II: 624/92-S	1999/2000	01/16/2001	\$2,710	\$649	\$3,359	\$3,359	\$0
190	SCHOOL CRIME RPTG II:1607/84-S	1996/1997	04/03/2001	\$0	\$92	\$92	\$92	\$0
190	SCHOOL CRIME RPTG II:1607/84-S	1998/1999	04/03/2001	\$0	\$141	\$141	\$141	\$0
201	OPEN MEETING ACT II : 641/86-S	1998/1999	06/05/2001	\$0	\$26	\$26	\$26	\$0
184	SCHOOL BUS SAFETY II: 624/92-S	2000/2001	01/15/2002	\$2,251	\$529	\$2,780	\$2,780	\$0
171	SCHOOL ACCT RPT CARD:1463/89-S	2000/2001	01/15/2002	\$0	\$1,011	\$1,011	\$1,011	\$0
190	SCHOOL CRIME RPTG II:1607/84-S	2000/2001	01/15/2002	\$0	\$129	\$129	\$129	\$0
201	OPEN MEETING ACT II : 641/86-S	2000/2001	03/28/2002	\$780	\$166	\$946	\$946	\$0
221	ANNUAL PARENT NOTIF3: 36/77-S	1999/2000	11/26/2002	\$0	\$238	\$238	\$238	\$0
208	STANDARD TEST & RPT : 828/97-S	1997/1998	01/15/2003	\$85,126	\$16,574	\$101,700	\$101,700	\$0
208	STANDARD TEST & RPT : 828/97-S	2000/2001	01/15/2003	\$16,696		\$16,696	\$9,668	\$7,028
Total (24)				\$107,563	\$22,083	\$129,646	\$122,618	\$7,028

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CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **ADOPTION OF THE REVISION TO BOARD POLICY 1312.3
UNIFORM COMPLAINT PROCEDURES AND
ADMINISTRATIVE REGULATION 1312.4 WILLIAMS UNIFORM
COMPLAINT PROCEDURES**

ACTION

BACKGROUND:

Second reading of the proposed revisions.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

None.

ACTION REQUESTED:

The Superintendent recommends the board adopt the proposed revisions to Board Policy 1312.3 Uniform Complaint Procedures and Administrative Regulation 1312.4 Williams Uniform Complaint Procedures.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

CURRENT POLICY

Board Policy

Uniform Complaint Procedures

BP 1312.3

Community Relations

The Board of Trustees recognizes that the district has primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs. The district guarantees civil rights protection in any allegations of discrimination age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability.

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. 1312.2 - Complaints Concerning Instructional Materials)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 4031 - Complaints Concerning Discrimination in Employment)
- (cf. 5141.4 - Child Abuse Prevention and Reporting)
- (cf. 5148 - Child Care and Development)
- (cf. 6159 - Individualized Education Program)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6175 - Migrant Education Program)
- (cf. 6178 - Vocational Education)
- (cf. 6200 - Adult Education)

These procedures apply to the filing, investigation and resolution of a complaint regarding an alleged violation of federal or state laws or regulations governing the following educational programs:

1. Adult Basic Education established pursuant to Education Code 8500-8538 and Education Code 52500-52616.5.
2. Career Technical Education established pursuant to Education Code 52300-52480.
3. Child Care and Development programs established pursuant to Education Code 8200-8493.
4. Consolidated Categorical Aid programs as listed in Education Code 64000(a).
5. Indian Education Centers pursuant to Education Code 33380-33383.

6. Migrant Education established pursuant to Education Code 54440-54445.
7. Special Education programs established pursuant to Education Code 5600-56885 and Education Code 59000-59300.
8. Child Nutrition programs established pursuant to Education Code 49490-49560.

These procedures do not apply to the following complaints which will be referred to the proper agency for investigation:

1. Allegations of child abuse shall be referred to the applicable County Department of Children's Services (DCS) or appropriate law enforcement agency.
2. Health and safety complaints regarding a Child Development program shall be referred to the Department of Public Social Services for licensed facilities and to the appropriate Child Development regional administrator for licensing exempt facilities.
3. Discrimination issues involving Child Nutrition programs or Title IX of the Educational Amendments of 1972 shall be referred to the U.S. Office of Civil Rights (OCR). Title IX complaints will only be referred to the OCR if there is no state discrimination law or regulation at issue. Unless otherwise negotiated through a memorandum of understanding agreement, a preliminary inquiry and or investigation concerning these complaints will be conducted by OCR. The complainant shall be notified by certified mail if his or her complaint is transferred to OCR.
4. Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to 22 CCR 98410. The complainant shall be notified by certified mail of any DFEH transferal.
5. Allegations of fraud shall be referred to the responsible Division Director of the California Department of Education and the Department's Legal Office.
6. Instruction materials, facility conditions, teacher qualifications pursuant to Education Code 35186.

The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination, or for participation in complaint procedures. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
8200-8498 Child care and development programs
8500-8538 Adult basic education
18100-18203 School libraries
32289 School safety plan, uniform complaint procedure
35186 Williams uniform complaint procedure
41500-41513 Categorical education block grants
48985 Notices in language other than English
49060-49079 Student records
49490-49590 Child nutrition programs
52160-52178 Bilingual education programs
52300-52490 Career-technical education
52500-52616.24 Adult schools
52800-52870 School-based coordinated programs
54000-54028 Economic impact aid programs
54100-54145 Miller-Unruh Basic Reading Act
54400-54425 Compensatory education programs
54440-54445 Migrant education
54460-54529 Compensatory education programs
56000-56867 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality teachers and principals
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>
U.S. Department of Education, Office for Civil Rights:
<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy
adopted:

CENTRAL UNION HIGH SCHOOL DISTRICT
April 12, 2005 El Centro, California

CURRENT REGULATION

Administrative Regulation

Uniform Complaint Procedures

AR 1312.3

Community Relations

Compliance Officer

The Board of Trustees designates the Superintendent as the compliance officer responsible for receiving complaints and ensuring district compliance with the law. The Superintendent shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent.

Notifications

Notice of the district complaint procedures shall be given annually to students, employees, parents or guardians of students, school and district advisory committees, and other interested parties. Such notice shall be in writing or as necessary in the primary language or mode of communication of the recipient.

Such notice shall include all of the following:

1. Complaints filed pursuant to this procedure shall be directed to the Superintendent
2. Complaints that should be directed to other agencies for investigation;
3. Complaints that would be investigated directly by the state superintendent of public instruction;
4. Complainant's right to appeal to the state superintendent of public instruction, a complaint that has been resolved by the school district;
5. Advise that the complainant should consult with an attorney to determine legal rights that may be pursued by available civil law remedies;
6. The officer of a school district who should be contacted to obtain a copy of the district's complaint procedures.

Definition of Terms

As used in these procedures, the definitions of terms are:

1. Appeal - shall mean a request made in writing to the state superintendent of public instruction by a complainant requesting reconsideration or a reinvestigation of the district's decision;
2. Complainant - shall mean any individual including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination in programs and activities funded directly by the state or receiving any financial assistance from the state;
3. Complaint - shall mean a written and signed statement alleging a violation of a federal or state law or regulation, which may include an allegation of unlawful discrimination;
4. Complaint Investigation - shall mean an administrative process used by the district for the purpose of gathering data regarding the complaint;
5. Complaint Procedure - shall mean an internal process used by the district to process and resolve complaints;
6. Compliance Agreement - shall mean an agreement between the department and a district, following a finding of non-compliance by the department, developed by the district, and approved by the department to resolve the noncompliance;
7. Days - shall mean calendar days unless designated otherwise;
8. Department - shall mean the California Department of Education;
9. Direct State Intervention - shall mean the steps taken by the Department to initially investigate complaints or effect compliance;
10. Mediation - shall mean a problem-solving activity whereby a third party assists the parties to a dispute in resolving the problem;
11. State Mediation Agreement - shall mean a written voluntary agreement, approved by the Department, which is developed by the local agency and complainant with assistance from the Department to resolve an allegation of noncompliance.

Administration of the Complaint:

Unlawful discrimination complaints shall be initiated not later than six months from the date the alleged discrimination occurred, or the date the complainant first obtained knowledge of the facts of the alleged discrimination, unless the Superintendent of Public Instruction grants extension under 5 CCR 4630 (b). A complaint filed pursuant to this procedure shall be filed with the Superintendent of the district (hereinafter "Superintendent") whose office is located at 351 Ross Avenue in EI Centro. The complainant shall utilize the Complaint Form which is contained in Appendix A.

1. Within five days of receipt of the complaint, the Superintendent shall conduct the local investigation or appoint a designee to conduct the local investigation, except that a complaint regarding child abuse shall be immediately referred to the proper agency.
2. Within five days the Superintendent or the designee shall determine whether the complaint has been filed within six months of the alleged violation that is the basis of the complaint. The Superintendent or designee shall:
 - a. Refer the complainant to the proper agency for filing a complaint that is not covered by this procedure, including a referral to the state superintendent or department of education of any complaints that should properly be filed at that level;
 - b. If the complaint has not been timely filed, the Superintendent or designee shall deny the complaint and notify the complainant of the right to appeal to the state superintendent of public instruction for an extension of time in which to file the complaint;
 - c. Provide the complainant with a copy of district policy and appeal procedures advising complainant of those instances when a complaint can be filed directly with the state superintendent of public instruction;
 - d. If timely filed, the Superintendent or designee shall proceed with the investigation of the complaint;
 - e. Ensure confidentiality of the complainant in instances where disclosure would cause retaliation against the complainant;
 - f. Determine whether the complainant and the district representative will participate in mediation to resolve the complaint prior to a formal investigation;
 - g. Obtain an extension of time, if appropriate, in order to conduct the mediation.

A complainant who makes a verbal complaint shall be referred to the Superintendent whose designee will assist any person who is illiterate or handicapped in the preparation of a written complaint.

Resolution of the Complaint:

Each complaint shall be investigated by the Superintendent or the designee of the Superintendent who shall:

1. Provide an opportunity for the complainant or complainant's representative or both and the local educational representative to present information relevant to the complaint either orally or by way of written documents;
2. Obtain statements from other individuals who were witnesses to the alleged violation or

who can provide relevant information concerning the alleged violation;

3. Review documents that may provide information relevant to the alleged violation;
4. Within 60 days of the receipt of the complaint prepare a proposed written decision containing findings and disposition of the complaint; corrective action, if any; rationale for the disposition of the complaint, notice of the complainant's right to appeal the decision to the California Department of Education; procedures to initiate an appeal;

The Superintendent shall:

1. Provide a copy of the proposed decision to the complainant and the district representative;
2. Place the matter of the proposed decision on the agenda of the Board;
3. Notify the complainant and the complainant's representative and the district's representative of the date and time of the meeting of the Board at which the proposed decision shall be reviewed;
4. Advise the complainant that the proposed decision will be heard in closed session unless the complainant or the complainant's representative requests a public hearing before the Board, except that the matter shall not be heard in public if an allegation of discrimination might cause acts of retaliation against the alleged victim(s) or violate the privacy rights of any students or employees involved in the alleged violation;
5. Advise the complainant that the complainant or the complainant's representative may be present at the meeting of the Board to present views before a private deliberation by the Board;
6. Advise the complainant of the right to be present at the public meeting when the Board adopts the proposed decision.

The Board shall:

1. Adopt the proposed decision; or
2. Reject the proposed decision and direct other corrective action; or
3. Reject the proposed decision and direct further mediation as requested by the complainant or the complainant's representative; and
4. Advise the complainant in writing of the decision of the Board;
5. Advise the complainant in writing of the complainant's right to appeal the decision to the state superintendent of public instruction within 15 days of the Board action and that the appeal should include a copy of the original complaint and the district's decision resolving the

complaint.

Each complaint shall be resolved within 60 days of the receipt of the written complaint unless the time lines have been extended in writing by the complainant.

Appeal

Upon notification by the complainant, state superintendent of public instruction or designee from the California Department of Education of an appeal, the district shall forward a copy of all of the following documents to the state superintendent of public instruction:

1. The original complaint;
2. A copy of the local educational agency decision;
3. A summary of the nature and extent of the investigation conducted by the local agency, if not covered in the local educational agency; decision;
4. A report of any action taken to resolve the complaint;
5. A copy of the local educational agency complaint procedures; and
6. Such other relevant information as the state superintendent of public instruction may require.

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, - and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. (EC Section 262.3)

Regulation:
approved:

CENTRAL UNION HIGH SCHOOL DISTRICT
April 12, 2005 El Centro, California

PROPOSED REVISION

Board Policy

Uniform Complaint Procedures

BP 1312.3

Community Relations

The Board of Trustees recognizes that the district has primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs. The district guarantees civil rights protection in any allegations of discrimination age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability.

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR 4610)

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. 1312.2 - Complaints Concerning Instructional Materials)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 4031 - Complaints Concerning Discrimination in Employment)
- (cf. 5141.4 - Child Abuse Prevention and Reporting)
- (cf. 5148 - Child Care and Development)
- (cf. 6159 - Individualized Education Program)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6175 - Migrant Education Program)
- (cf. 6178 - Vocational Education)
- (cf. 6200 - Adult Education)

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure. (AR 1312.4)

(cf. 1312.4 – Williams Uniform Complaint Procedures)

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 – Student Records)

(cf. 9011 – Disclosure of confidential/Privileged Information)

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32289 School safety plan, uniform complaint procedure

35186 Williams uniform complaint procedure

41500-41513 Categorical education block grants

48985 Notices in language other than English

49060-49079 Student records

49490-49590 Child nutrition programs

52160-52178 Bilingual education programs

52300-52490 Career-technical education

52500-52616.24 Adult schools

52800-52870 School-based coordinated programs

54000-54028 Economic impact aid programs

54100-54145 Miller-Unruh Basic Reading Act

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs
56000-56867 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process
PENAL CODE
422.6 Interference with constitutional right or privilege
CODE OF REGULATIONS, TITLE 5
3080 Application of section
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality teachers and principals
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs
Management Resources:
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>
U.S. Department of Education, Office for Civil Rights:
<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy
adopted:

CENTRAL UNION HIGH SCHOOL DISTRICT
April 12, 2005 El Centro, California

PROPOSED REVISION

Administrative Regulation

Uniform Complaint Procedures

AR 1312.3

Community Relations

Compliance Officer

~~The Board of Trustees designates the Superintendent as the compliance officer responsible for receiving complaints and ensuring district compliance with the law. The Superintendent shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent.~~

The Board of Trustees designates the following compliance officer(s) to receive and investigate complaints and to ensure district compliance with law:

Superintendent

Central Union High School District

351 Ross Avenue

El Centro, CA 92243

760 336-4515

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

Notifications

~~Notice of the district complaint procedures shall be given annually to students, employees, parents or guardians of students, school and district advisory committees, and other interested parties. Such notice shall be in writing or as necessary in the primary language or mode of communication of the recipient.~~

The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

~~Such notice shall include all of the following:~~ The notice shall:

1. ~~Complaints filed pursuant to this procedure shall be directed to the Superintendent~~
Identify the person(s), position(s), or unit(s) responsible for receiving complaints

2. ~~Complaints that should be directed to other agencies for investigation;~~ **Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable.**
3. ~~Complaints that would be investigated directly by the state superintendent of public instruction;~~ **Advise the complainant of the appeal process pursuant to Education Code 262.3, including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies.**
4. ~~Complainant's right to appeal to the state superintendent of public instruction, a complaint that has been resolved by the school district;~~ **Include statements that:**
 - a. **The district is primarily responsible for compliance with state and federal laws and regulations.**
 - b. **The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.**
 - c. **An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination**
 - d. **The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 days of receiving the district's decision**
 - e. **The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision**

(cf. 5145.6 – Parental Notifications)

Procedures

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled and when a decision or ruling is made.

Step 1: Filing a Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the district. (5 CCR 4630)

A complaint alleging unlawful discrimination shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. (5 CCR 4630)

The complaint shall be presented to the compliance officer.

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Step 2: Investigation of Complaint

The compliance officer is encouraged to hold an investigative meeting within five days of receiving the complaint ~~or an unsuccessful attempt to mediate the complaint~~. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Step 3: Response

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step 4 below, within 60 days of the district's receipt of the complaint. (5 CCR 4631)

Step 4: Final Written Decision

The district's decision shall be in writing and sent to the complainant. (5 CCR 4631)

The district's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The decision shall include:

- 1. The findings of fact based on the evidence gathered (5 CCR 4631)**
- 2. The conclusion(s) of law (5 CCR 4631)**
- 3. Disposition of the complaint (5 CCR 4631)**
- 4. Rationale for such disposition (5 CCR 4631)**
- 5. Corrective actions, if any are warranted (5 CCR 4631)**
- 6. Notice of the complainant's right to appeal the district's decision within 15 days to the CDE and procedures to be followed for initiating such an appeal (5 CCR 4631)**

If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of district expectations. The report shall not give any further information as to the nature of the disciplinary action.

Appeals to the California Department of Education

If dissatisfied with the district's decision, the complainant may appeal in writing to the CDE within 15 days of receiving the district's decision. When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

- 1. A copy of the original complaint**
- 2. A copy of the decision**
- 3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision.**

4. **A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by the parties and gathered by the investigator**
5. **A report of any action to resolve the complaint**
6. **A copy of the district's complaint procedures**
7. **Other relevant information requested by the CDE**

The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists, including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district.

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation center or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

Regulation:
approved:

CENTRAL UNION HIGH SCHOOL DISTRICT
April 12, 2005 El Centro, California

CURRENT REGULATION

Administrative Regulation Williams Uniform Complaint Procedures

AR 1312.4

Community Relations

Types of Complaints

The district shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Textbook and Instructional materials
 - a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment
 - a. A semester begins and a certificated teacher is not assigned to teach the class.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)

- b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

3. Facilities

A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

a. Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; or structural damage creating a hazardous or uninhabitable condition. (Education Code 17592.72)

b. A school restroom has not been cleaned; maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means, except as necessary for pupil safety or to make repairs, the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. (Education Code 35292.5)

4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

(cf. 6162.52 - High School Exit Examination)

(cf. 6179- Supplemental Instruction)

Filing of Complaint

A complaint alleging any condition(s) specified above shall be filed with the principal or

designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within 10 working days. (Education Code 35186)

Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186)

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Board of Trustees at a regularly scheduled meeting. (Education Code 35186)

For complaints concerning a facility condition that poses an emergency or urgent threat to the health or safety of pupils or staff as described in item #3 above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction. (Education Code 35186)

All complaints and written responses shall be public records. (Education Code 35186)

(cf. 1340 - Access to District Records)

Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186)

Forms and Notices

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:

EDUCATION CODE

1240 County superintendent of schools, duties

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

35292.5 Restrooms, maintenance and cleanliness

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

48985 Notice to parents in language other than English

60119 Hearing on sufficiency of instructional materials

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures, especially:

4680-4687 Williams complaints

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccesa.org>

California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Regulation CENTRAL UNION HIGH SCHOOL DISTRICT
approved: March 11, 2008 El Centro, California

Exhibit

Williams Uniform Complaint Procedures

E 1312.4

Community Relations

NOTICE TO PARENTS/GUARDIANS, PUPILS AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Education Code 35186 requires that the following notice be posted in your child's classroom:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home to complete required homework assignments.
2. School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.
3. A complaint form can be obtained at the school office or district office, or can be downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site:
<http://www.cde.ca.gov/re/cp/uc>.
4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

ExhibitCENTRAL UNION HIGH SCHOOL DISTRICT
version: March 11, 2008 El Centro, California

WILLIAMS UNIFORM COMPLAINT PROCEDURES

COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURE

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the lack of opportunity to

receive intensive instruction and services to pupils who did not pass one of both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes No

Contact Information:

Name:

Address:

Phone Number: Day: Evening:

Location of the problem that is the subject of this complaint:

School:

Room Number or Name of Room:

Date problem was observed:

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint. Please check all that apply:

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

A pupil lacks textbooks or instructional materials to use in class.

A pupil does not have access to instructional materials to use at home or after school to complete homework assignments.

Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

2. Teacher vacancy or misassignment:

A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

A teacher lacking credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.

A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility conditions:

A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff as defined in AR 1312.4.

4. High school exit exam intensive instruction and services: (Education Code 35186)

Pupils who have not passed the high school exit exam by the end of grade 12 were not

provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after the completion of grade 12.

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation:

Please file this complaint with the person specified below at the following location:

(principal or title of designee)

(address)

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(signature)

(date)

Exhibit CENTRAL UNION HIGH SCHOOL DISTRICT
version: March 11, 2008 El Centro, California

PROPOSED REVISION

Administrative Regulation Williams Uniform Complaint Procedures

AR 1312.4

Community Relations

Types of Complaints

The district shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Textbook and Instructional materials
 - a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - d. A pupil was provided photocopies sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.**

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment
 - a. ~~A semester begins and a certificated teacher is not assigned to teach the class.~~ **A semester begins and a teacher vacancy exists.**
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a

one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)

Beginning of the year or semester means the first day classes necessary to serve all the pupils enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day pupils attend classes for that semester. (5 CCR 4600)

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

3. Facilities

- a. A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; or structural damage creating a hazardous or uninhabitable condition; **or any other condition deemed appropriate.** (Education Code 17592.72)

- b. A school restroom has not been cleaned; maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means, except as necessary for pupil safety or to make repairs, the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. **This does not apply when the temporary closing of the restroom is necessary for pupil safety or to make repairs.** (Education Code 35292.5)

4. High school exit examination intensive instruction and services

A pupil, including an English learner, who has not passed the exit exam by the end of grade 12 was not provided the opportunity to receive intensive instruction and services pursuant to

Education Code 37254(d)(4) and (5) after completion of grade 12 for two consecutive academic years or until the pupil has passed both parts of the exam, whichever comes first. (Education Code 35186)

Filing of Complaint

A complaint alleging any conditions(s) specified in items #1-3 in the section entitled “Types of Complaints” above shall be filed with the principal or designee at the school in which the complaint arises. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee in a timely manner, but not to exceed 10 working days. (Education Code 35186)

A complaint alleging any deficiency specified in item #4 in the section entitled “Types of Complaints” above shall be filed with a district official designated by the Superintendent. Such complaints may be filed at the district office or school site and shall be immediately forwarded to the Superintendent or designee. (Education Code 35186)

(cf. 6162.52 - High School Exit Examination)
(cf. 6179- Supplemental Instruction)

~~Filing of Complaint~~

~~A complaint alleging any condition(s) specified above shall be filed with the principal or designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within 10 working days. (Education Code 35186)~~

Investigation and Response

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186)

When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Board of Trustees at a regularly scheduled meeting. (Education Code 35186)

For any complaints concerning a facilities condition that poses an emergency or urgent threat to

the health or safety of pupils or staff as described in item #3 a in the section entitled “Types of Complaints” above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction **within 15 days of receiving the district’s response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632** (Education Code 35186; 5 CCR 4686)

All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

(cf. 1340 - Access to District Records)

Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186)

Forms and Notices

The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district’s complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:

EDUCATION CODE

1240 County superintendent of schools, duties

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

35292.5 Restrooms, maintenance and cleanliness

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

48985 Notice to parents in language other than English

60119 Hearing on sufficiency of instructional materials

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures, especially:
4680-4687 Williams complaints

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccesa.org>

California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Regulation
approved:

CENTRAL UNION HIGH SCHOOL DISTRICT
March 11, 2008 El Centro, California

Exhibit

Williams Uniform Complaint Procedures

E 1312.4

Community Relations

NOTICE TO PARENTS/GUARDIANS, PUPILS AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

~~Education Code 35186 requires that the following notice be posted in your child's classroom:~~
Pursuant to Education Code 35186, you are hereby notified that:

1. ~~There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home. to complete required homework assignments.~~
2. ~~School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.~~
3. ~~A complaint form can be obtained at the school office or district office, or can be downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/ep/ue>.~~ **There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class including the certification required to teach English learners, if present.**

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

5. A complaint form can be obtained at the school office or district office, or downloaded from the district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/cp/uc>.

Exhibit
version:

CENTRAL UNION HIGH SCHOOL DISTRICT
March 11, 2008 El Centro, California

WILLIAMS UNIFORM COMPLAINT PROCEDURES

COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURE

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the lack of opportunity to receive intensive instruction and services to pupils who did not pass one of both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes _____ No _____

Contact Information:

Name: _____

Address: _____

Phone Number: Day: _____ Evening: _____

Location of the problem that is the subject of this complaint:

School:

Room Number or Name of Room:

Date problem was observed:

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint. (Please check all that apply. **A complaint may contain more than one allegation:**

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

___ A pupil, **including an English learner, does not have standards-aligned textbooks or instructional materials or state-or district adopted textbooks** or other required instructional materials to use in class.

___ A pupil does not have access to textbooks instructional materials to use at home or after school to complete homework assignments. **This does not require two sets of textbooks or instructional materials for each pupil.**

___ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

___ **A pupil was provided photocopied sheets from only a portion of a textbook or**

instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher vacancy or misassignment: (Education Code 35186; 5 CCR 4681)

___ A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

___ A teacher lacking credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.

___ A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility Conditions: (Education Code 17592.72, 35186, 35292; 5 CCR 4683)

___ A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff **including gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; structural damage creating a hazardous or uninhabitable conditions; and any other condition deemed appropriate by the district.** as defined in AR 1312.4.

___ A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap or paper towels or functional hand dryers.

___ The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. **This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs.**

4. High school exit exam intensive instruction and services: (Education Code 35186)

___ Pupils who have not passed the high school exit exam by the end of grade 12 were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after the completion of grade 12.

Please describe the issue of your complaint in detail. You may attach additional pages **and include as much text as necessary** to fully describe the situation. **For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of pupils or staff.**

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde, Superintendent
SUBJECT: **Approve the Student Teaching Agreement by and between San Diego State University and Central Union High School District**

ACTION

BACKGROUND INFORMATION:

The District currently contracts with several universities to allow aspiring teachers to participate in university student teaching programs to prepare them for future employment. Many of our teachers come from San Diego State University (SDSU) and are prepared through their program. The District has contracted with SDSU in the past to allow their students to work with a mentor teacher to fulfill their teaching experience. This contract would extend such opportunities for future teachers and provide payment to mentor teachers for their participation in the program.

DISCUSSION / ALTERNATIVE / CONCERNS:

The District customarily enters into agreements with universities to provide future teachers with the necessary resource to meet credential requirements. The agreement would be valid through the 2012-2013 school year.

FINANCIAL IMPLICATIONS:

None

ACTION REQUESTED:

The Board is requested to approve the Student Teaching Agreement by and between San Diego State University and Central Union High School District.

ACTION: MOTION _____
VOTE: AYES _____
ABSTENTIONS _____

SECOND: _____
NOES _____

STUDENT TEACHING AGREEMENT

This Agreement entered into by and between the Trustees of the California State University on behalf of San Diego State University, referred to as "University", noted below, and the School District, noted below, hereinafter called the "District";

WITNESSETH

WHEREAS, The District is authorized to enter into agreements with the University, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

SPECIAL PROVISIONS

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

The University and the District are as follows:

SAN DIEGO STATE UNIVERSITY;

CENTRAL UNION HIGH SCHOOL DISTRICT

of IMPERIAL COUNTY.

THE TERM of the Agreement is from JULY 1, 2010

to JUNE 30, 2013.

The SERVICES to be provided by District to University shall not exceed 240 Semester Units of Practice Teaching or ----- Quarter Units of Practice Teaching.

The University shall pay District for such services at the RATE AND AMOUNT of \$16.67 per quarter unit, and \$25.00 per semester unit, not to exceed a total payment of \$ 6,000.00.

This Agreement may be informally amended by letter upon mutual agreement of both parties to increase/decrease the total amount of contracts to reflect a change in semester units.

GENERAL TERMS

1. The District shall provide to University students teaching experience through practice teaching in schools and classes of the District not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. The University will pay the District for the performance by the District of all services required to be performed under this agreement at the rates set forth in the Special Provisions for each semester or quarter unit of practice teaching.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice teaching is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately twenty (20) minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during regular session.

3. An assignment of a student of the University to practice teaching in schools or classes of the District shall be, at the discretion of the University, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classes.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the University to practice teaching is terminated by the University for any reason, the District shall receive payment on account of such student except that if such assignment is terminated before the end of the ninth week of the term of the assignment, the District shall receive payment for an assignment for nine (9) weeks only. If a student is assigned by the University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester or quarter of the University, the District shall submit an invoice to the University for payment, at the rate provided herein, for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The District shall attach to the invoice a certificate executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount of the invoice. The University will pay the amount of such invoice from moneys made available for such purpose by or pursuant to the laws of the University.

5. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this

General Provisions

Indemnification

The District shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. The University shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the District and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The District shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000.00 minimum limit for each Occurrence and minimum limit of \$2,000,000.00 General Aggregate, as mutually agreed upon for this placement.

The University has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The University has elected to be self-insured for its vehicle liability and Workers' Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

The University shall provide professional and personal general liability coverage for students performing community service or volunteer work for academic credit, through the Student Academic Field Experience for Credit Liability Insurance Program (SAFECLIP). The coverage limits under this program are \$1,000,000.00 for each Loss and \$2,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

The University shall provide professional, personal general liability, and educator's errors and omissions liability coverage for students enrolled in Nursing, Allied Health, Social Work, or Education credential programs performing community service or volunteer work for academic credit, through the Student Professional Liability Insurance Program (SPLIP). The coverage limits under this program are \$1,000,000.00 for each Loss and \$3,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

Status of Students

Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, District shall comply with any state or federal law applicable to community-based organization's performance under this Contract.

Assignments

Without written consent of the CSU, this agreement is not assignable by the District either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supercedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

agreement to pay the District any amount in excess of the total sum set forth in the Special Provisions.

The attached General Provisions, consisting of two pages, is incorporated by reference and made a part of this agreement.

STATE OF CALIFORNIA
Trustees of The California State University

Shawn Hawes, Buyer

SCHOOL DISTRICT

Signature

C. Thomas Budde, Ph.D.

Name (Please print)

Superintendent

Title (Superintendent or Designee)

Central Union High School

School District

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on April 12, 2011.
(Month, Day)

"It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the Schools in the School District for practice teaching, be approved; and the District is hereby authorized to execute the same."

Central Union High School

District

Imperial

County

Signature

(Clerk or Secretary of the Governing Board of the School District)

Lee Hindman

Name (Please print)

AMOUNT ENCUMBERED	PROGRAM/CATEGORY (CODE & TITLE)	FUND TITLE
\$6,000.00	0406 – ACADEMIC ADMINISTRATION	CSU OPERATING FUND
ADJUST INCREASING ENCUMBRANCE	(OPTIONAL USE) 44001-000-66045-0000-1006-2401-0000 (10/11)	\$2,000
	44001-000-66045-0000-1006-2401-0000 (11/12)	\$2,000
ADJUST DECREASING ENCUMBRANCE	44001-000-66045-0000-1006-2401-0000 (12/13)	\$2,000
	COLLEGE OF EDUCATION	J WHITE
<i>I hereby certify that upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>		
SIGNATURE OF ACCOUNTING OFFICER		DATE
X LORRETTA LEAVITT		

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: C. Thomas Budde, Ph.D.
FROM: Sheri Hart
SUBJECT: REQUEST FOR APPROVAL FOR OUT-OF-STATE TRAVEL FOR DISTRICT EMPLOYEES

ACTION

BACKGROUND:

Certificated employees ALEJANDRO LOPEZ, RENE AGUNDEZ, and ROSA MALDONADO have requested to attend the National Migrant Education Conference in New Orleans, LA from May 2-5, 2011.

DISCUSSION/ALTERNATIVE/CONCERNS:

The National Migrant Education Conference is designed to improve educational and supportive services to migrant students. The conference is focusing on identification and recruitment, CAMP, Out of School Youth, health issues and relevant topics for migrant parents.

FINANCIAL IMPLICATIONS:

Migrant Education Program Funds will cover costs.

ACTION REQUESTED:

The Superintendent recommends that the Board approve the out-of-state travel for Alejandro Lopez, Rene Agundez, and Rosa Maldonado to attend the National Migrant Education Conference in New Orleans, LA from May 2-5, 2011.

ACTION: MOTION: _____ SECOND: _____
AYES: _____ NOES: _____
ABSTENTIONS: _____



Central Union High School District Conference/Workshop Request

Name of Conference/Workshop: National Migrant Education Conference

Date(s): From: 5/2/11 To: 5/5/11 Total Days: 4

Location: New Orleans, Louisiana

FUNDING: 3060-0-
To be completed by Principal, designee or department director

Attach Conference Documentation (completed registration form; brochures; announcement; etc.)

Participant Name	Signature	Participant Name	Signature
1) Clara Veronica Campos	<i>[Signature]</i>	2) Humberto Campos	<i>[Signature]</i>
3) Roxana Arredondo	<i>[Signature]</i>	4) Rosa Elvia Maldonado	<i>[Signature]</i>
5) Alejandro Lopez	<i>[Signature]</i>	6) Rene Agundez	<i>[Signature]</i>
7)		8)	

PURPOSE: What knowledge/information/skills do you expect to gain?

The 43rd Annual National Migrant Education Conference is designed to improve educational and supportive services to migrant children so that they can have an equal opportunity to achieve academic success. 175 high-quality workshop focusing on effective migrant education programs and practices presented by expert presenters from around the nation. Focusing on Identification and recruitment, CAMP, Out of School Youth, health issues, and relevant topics for migrant parents.

Note: Conference/Workshop attendees are expected to participate fully in conference activities at a level that equals/exceeds the regular work day. Attendees are also expected to complete a Conference Report form and provide follow-up through sharing information with staff, leading professional development activities, and/or developing related lesson plans.

ESTIMATED EXPENSES:

Registration:	\$300.00	Lodging:	\$
Meals:	\$	Airfare:	\$
Mileage* (Personal Auto)	\$	Transportation: (taxi, shuttle, parking, etc.)	\$
Substitute(s):	\$	Other:	\$ <input type="checkbox"/> <input type="checkbox"/>
TOTAL		\$	-

*Will you share transportation by automobile with another employee? Yes No

If so, name of employee:

*Note: If two or more persons are traveling by private car to the same destination, transportation must be shared. If shared transportation is available, and a staff person chooses to take his/her own vehicle, he/she will not be reimbursed for mileage.

Reimbursement claims for actual expenditures shall be submitted with receipts to the site/department secretary within 15 business days after the travel occurs. Late claims will not be processed.

[Signature]
Principal or Designee

Date 2-5-11

Approve

Disapprove

Assistant Superintendent or Department Director

Date _____

Approve

Disapprove

[Signature]
Superintendent or Designee

Date 2/9/11

Approve

Disapprove

ACTION ITEMS

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **ADOPTION OF BOARD RESOLUTION No. 04122011-16
PROCLAIMING MAY 11, 2011 AS DAY OF THE TEACHER**

ACTION

BACKGROUND:

Attached.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

None.

ACTION REQUESTED:

The Superintendent recommends the board adopt Board Resolution No. 04212011-16 proclaiming May 11, 2011 as Day of the Teacher.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

**CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES RESOLUTION NO. 04122011-16
PROCLAIMING MAY 11, 2011 AS DAY OF THE TEACHER**

WHEREAS, California Education Code section 37222 sets aside the second Wednesday in May as the **Day of the Teacher** and encourages suitable commemorative exercises directing attention to teachers and the teaching profession;

WHEREAS, the Central Union High School District Board of Trustees has the utmost respect and admiration for the state's professional teachers who have dedicated their lives and their talents to the education of our children, who are truly California's most precious and important resource;

WHEREAS, the Board of Trustees recognizes the truly vital role of teachers in realizing its vision for California public education:

All California students of the 21st century will attain the highest level of academic knowledge, applied learning and performance skills to ensure fulfilling personal lives and careers and contribute to civic and economic progress in our diverse and changing democratic society.

WHEREAS, in contemplating the California Day of the Teacher, the Central Union High School Board of Trustees recognizes and honor the contributions of all teachers;

NOW, THEREFORE, BE IT RESOLVED, on this 12th day of April 2011, the Central Union High School Board of Trustees proclaims May 11, 2011, as **DAY OF THE TEACHER**, extending its sincere appreciation to the many professional teachers in the Central Union High School District who make our public schools successful, and urges all local educational agencies to schedule appropriate activities celebrating and emphasizing the contributions of teachers who really do **affect eternity**.

Jeanne Vogel, President of the Board

Jacinto Jimenez, Member

Emma L. Jones, Member

Lee Hindman, Clerk of the Board

Steve Walker, Member

C. Thomas Budde, Ph.D., Superintendent

“Committed to Excellence in Education”

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **ADOPTION OF BOARD RESOLUTION No. 04122011-17
PROCLAIMING THE WEEK OF MAY16-20, 2011 AS
CLASSIFIED SCHOOL EMPLOYEES' WEEK**

A C T I O N

BACKGROUND:

Attached.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

None.

ACTION REQUESTED:

The Superintendent recommends the board adopt Board Resolution No. 04212011-17 proclaiming the week of May 16-20, 2011 as Classified School Employees' Week.

ACTION: MOTION: _____ SECOND: _____
AYES: _____ NOES: _____
ABSTENTIONS: _____

**CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES RESOLUTION NO. 04112011-17
PROCLAIMING THE WEEK OF MAY 16-20, 2011 AS
CLASSIFIED SCHOOL EMPLOYEE WEEK**

WHEREAS, classified school employees provide valuable services to the schools and students of the Central Union High School District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school employees play a vital role in providing for the welfare and safety of students of the Central Union High School District; and

WHEREAS, classified school employees employed by the Central Union High School District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Central Union High School District Board of Trustees hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the state of California and in the Central Union High School District and declares the week of May 16–20, 2011 as ***Classified School Employee Week*** and encourages all local educational agencies to schedule appropriate activities celebrating and emphasizing the contributions of classified employees.

Jeanne Vogel, President of the Board

Jacinto Jimenez, Member

Emma L. Jones, Member

Lee Hindman, Clerk of the Board

Steve Walker, Member

C. Thomas Budde, Ph.D., Superintendent

“Committed to Excellence in Education”

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **ADOPTION OF BOARD RESOLUTION No. 04122011-18
CalEMA DESIGNATION OF APPLICANT'S AGENT FOR NON-
STATE AGENCIES and APPROVAL OF THE PROJECT
APPLICATION FOR FEDERAL ASSISTANCE FORM 89**

ACTION

BACKGROUND:

Attached.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

None.

ACTION REQUESTED:

The Superintendent recommends the board adopt Board Resolution No. 04212011-18 CalEMA Designation of Applicant's Agent for Non-State Agency and approve the Project Application for Federal Assistance From 89..

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

Cal EMA ID No.: 025-91035
Disaster No: DR 1911

PROJECT APPLICATION FOR FEDERAL ASSISTANCE

SUBGRANTEE'S NAME: _____ Central Union High School District _____
(Name of Organization)
ADDRESS: _____ 351 Ross Avenue _____
CITY: _____ El Centro _____ STATE: _____ CA _____ ZIP CODE: _____ 92243 _____
TELEPHONE: _____ 760 336-4515 _____ FAX NUMBER: _____ 760 352-9420 _____
AUTHORIZED AGENT: _____ C. Thomas Budde _____ TITLE: _____ Superintendent _____
EMAIL ADDRESS: _____ tbudde@cuhbsd.net _____

ASSURANCES – CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to all of your projects. If you have questions, please contact the California Emergency Management Agency. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the subgrantee named above:

1. Has the legal authority to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance-awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gains.
8. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
9. Will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3) as amended, relating to confidentiality of alcohol and

drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) which may apply to the application.

10. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal and federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
11. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$5,000 or more.
12. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.O 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.O. 93-205).
13. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
14. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
15. Will comply with Standardized Emergency Management (SEMS) requirements as stated in the California Emergency Services Act, Government Code, Chapter 7 of Division 1 of Title 2, Section 8607.1(e) and CCR Title 19, Sections 2445, 2446, 2447, and 2448.
16. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996.
17. Will comply with all applicable requirements of all other federal laws, Executive Orders, regulations and policies governing this program.
18. Has requested through the State of California, federal financial assistance to be used to perform eligible work approved in the subgrantee application for federal assistance. Will, after the receipt of federal financial assistance, through the State of California, agree to the following:
 - a. The state warrant covering federal financial assistance will be deposited in a special and separate account, and will be used to pay only eligible costs for projects described above;
 - b. To return to the State of California such part of the funds so reimbursed pursuant to the above numbered application, which are excess to the approved actual expenditures as accepted by final audit of the federal or state government.
 - c. In the event the approved amount of the above numbered project application is reduced, the reimbursement applicable to the amount of the reduction will be promptly refunded to the State of California.
19. Will not make any award or permit any award (subgrant or contract) to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689, "Debarment and Suspension."

The undersigned represents that he/she is authorized by the above named subgrantee to enter into this agreement for and on behalf of the said subgrantee.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Superintendent
TITLE

April 12, 2011
DATE

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **ADOPTION OF BOARD RESOLUTION No. 04122011-19
RELATING TO THE AIR RESOURCES BOARD – LOWER
EMISSION SCHOOL BUS PROGRAM, APPROVE THE GRANT
AWARD AND AUTHORIZATION FORM and APPROVE THE
GRANT AWARD AGREEMENT**

ACTION

BACKGROUND:

Attached.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

The District’s match for the purchase of the bus and to install air conditioning is estimated to be \$40,000.

ACTION REQUESTED:

The Superintendent recommends the board adopt Board Resolution No. 04212011-20 Relating to the Air Resources Board – Lower Emission School Bus Program, approve the Grant Award and Authorization Form and approve the Grant Award Agreement.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

**CENTRAL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES RESOLUTION NO. 04122011-19
Relating to the Air Resources Board – Lower Emission School Bus Program**

WHEREAS, The Central Union High School District submitted an application under the LESB Program in 2008 to participate in both the Replacement & Retrofit category opportunities; and

WHEREAS, The Central Union High School District received notification of a Grant Award from the Imperial County APCD (Air Pollution Control District) for the replacement of 1 pre-1986 bus; and

WHEREAS, Said Grant requires that by Resolution CUHSD identify the person authorized to have contract signing authority / financial decision to participate in this grant award for up to \$140,000 per bus replacement and up to \$20,000 per bus retrofit; and

WHEREAS, Said Grant requires that the Resolution acknowledges the District will be required to provide a total match of \$25,000 and that the Imperial County APCD will provide \$12,500 and the ECESD will provide \$12,500, for a total of \$25,000; and

WHEREAS, Said Grant requires the Resolution identify who the new bus sales vendor is; when the new bus will be delivered; how much the new bus price estimate is; acknowledge air conditioning request in funding and steps taken to document; acknowledge that the new bus will meet 2010 emission standards and provide ARB executive order to approved EPA engine family of new engine in bus; and acknowledge that the old bus will be destroyed at SA Recycling in El Centro, California, and

WHEREAS, Said Grant requires CUHSD to submit to APCD copies of CHP (292) Inspection Reports from December 31, 2005 through current year copy of the DMV registration for the bus being replaced and a copy of pink slip;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees (the "Board") of the CENTRAL UNION HIGH SCHOOL DISTRICT (the "District"), County of Imperial, State of California, authorizes C. Thomas Budde, Superintendent, to have contract signing authority to participate in this Grant Award for up to \$140,000 per bus replacement and up to \$ 20,000 per bus retrofit; the Board also acknowledges the CUHSD will provide \$12,500 and Imperial County APCD will provide \$12,500 for a total of \$25,000 match toward the purchase of the bus; the new bus sales vendor will be Creative Bus Sales, the bus will be delivered by December 31, 2011; the estimated price for the new bus is \$184,561.66 of which \$20,500 is for air conditioning which the District is asking to be included with the funding due to the extreme heat in Imperial Valley and the fragility of our Special Education population and has sent a letter requesting a case-by-case approval request. The Board also acknowledges that the new bus will meet 2010 emission standards and the new bus engine EPA family is approved by ARB Executive Order

The Board also acknowledges that the old bus will be destroyed at SA Recycling in El Centro.

PASSED AND ADOPTED by the Board of Trustees of the Central Union High School District at El Centro, CA, this 12th day of April, 2011, by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

ATTEST:

JEANNE VOGEL
PRESIDENT, BOARD OF TRUSTEES

LEE HINDMAN
CLERK, BOARD OF TRUSTEES

**Imperial County APCD Lower-Emission School Bus Program
School Districts – Replacement School Bus Purchase
GRANT AWARD and AUTHORIZATION FORM
2011**

Lower-Emission School Bus Program funds have been approved as follows:

Grantee: Central Union High School District
Air District: Imperial County APCD
Grant Number: Central U replace 1
Total Grant Award: up to \$140,000

Terms and Conditions:

- A. This Grant Award shall be effective upon full execution of this Grant Agreement and shall continue in full force and effect until all conditions of the Grant Agreement have been met.
- B. Receipt of this award is conditional on the Imperial County APCD receipt of the following documentation by April 30, 2011.
 - 1. This fully executed Grant Award and Authorization Form.
 - 2. A school district board resolution accepting the terms and conditions of the Grant Award and designating/naming signee as authorized official to accept funds.
- C. The school district is authorized to participate in accordance with the requirements described in this Grant Award and Authorization Form and the following documents, which are incorporated as part of this grant:
 - 1. Contact information (Attachment A)
 - 2. Grant Award Agreement (Attachment B)
 - 3. Required Records for Grantee Retention (Attachment C)
- D. Imperial County APCD's obligations under this Agreement are contingent upon the availability of funds. In the event funds are not available, the Imperial County APCD shall have no liability to pay any funds whatsoever to the school district or to furnish any other considerations under this Agreement.
- E. The school district agrees to indemnify, defend, and hold harmless the Imperial County APCD and its officers, employees, agents, representatives, and successors-in-interest against any and all liability, loss, and expense, including reasonable attorney's fees, from any and all claims of injury or damages arising out of the performance by the school district.

The undersigned parties agree to the terms and conditions as set forth in this Grant and the attachments listed under C above. The undersigned parties certify under the penalty of perjury that they are duly authorized to bind the parties to this Grant and attached Grant Award Agreement.

**Imperial County APCD
Signature of Authorized Official**

**Central Union High School District
Signature of Authorized Official**

Brad Poiriez/APCO

Thomas Budde

Date: _____

Date: _____

**Imperial County APCD
Lower-Emission School Bus Program
Attachment A
Contact Information**

The Imperial County APCD contacts for program reports or issues relating to this grant are George Sanchez or Matt Dessert. Correspondence should be directed to:

Imperial County APCD
150 South 9th Street
El Centro CA 92243

Phone: 482-4606
Fax: 353-9904

The school district contact for program issues relating to this grant is Suzanne Smith. Correspondence regarding required program reports should be directed to:

Thomas Budde
Central Union High School District
351 Ross Ave, El Centro CA 92243

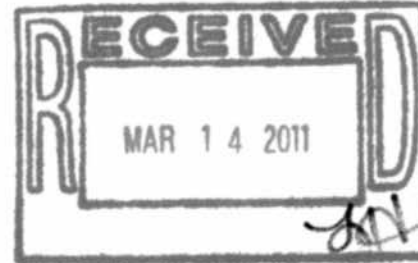
Office: 760-336-4504
Fax: 760-352-2134

AIR POLLUTION CONTROL DISTRICT



March 4, 2011

Central Union High School District
351 Ross Ave
El Centro CA
92243



RE: School Bus Replacement Grant Award for 1986 Chevrolet School Bus vin #
1GBM6P1G2GV100199

Dear Thomas Budde:

Congratulations! On March 2, 2011, the Imperial County APCD approved your grant application worth up to \$140,000. These funds will enable you to purchase 1 new low emission school bus. The Imperial County APCD still needs the following documentation from you: 1. Copy of Safety Certification (CHP form 292) from December 31, 2008 to most recent date (2 years minimum), 2. Copy of current DMV registration for this identified bus unit (2 years), 3. Dated and itemized dealer quote for replacement school bus, 4. New, corrected Board Resolution.

Enclosed please find two copies of the standard grant agreement. Please have one of these copies signed and returned to us no later than April 30, 2011, and keep one copy for your records.

The Imperial County APCD will be contacting you to schedule a pre-inspection of this bus and follow up as to any other documentation that may be needed to make your application complete and meeting all requirements. After satisfactory pre-inspection and all required documentation is in, the Imperial County APCD will sign your grant agreement. Once the grant agreement has been signed by both your school district and APCD, you may contact the vendor to order the bus.

Please remember to send us a copy of the Purchase Order with the school bus vendor. Thanks again for your help and we are very glad to hear that you are participating in this program to protect the health of students in your school district. If you have any questions, please contact me at 760-482-4606.

Sincerely

Matt Dessert
Administrative Analyst

Enclosure: School Bus Replacement Grant Agreements

**Imperial County APCD
Lower-Emission School Bus Program
Attachment B – Replacement School Bus Purchase
Grant Award Agreement**

1) General

The Grantee understands and agrees that, although the Grantee is being awarded a Grant, such Grant is not being issued without conditions, and Grantee's receipt and continued possession of the Grant is contingent on Grantee meeting all the requirements specified in this Grant Award Agreement (Agreement) in accordance with the Air Resources Board (ARB) 2008 Lower-Emission School Bus Program Guidelines (Guidelines) and program mail-outs (advisories) for the full Agreement Term. Grantee's failure to meet the terms, conditions, and requirements of this Agreement throughout the Agreement Term may result in forfeiture and return to the Imperial County APCD of a pro-rated portion of the awarded Grant as determined by the Imperial County APCD

2) Incorporation by Reference

The Grantee's application for the Agreement is incorporated herein by reference. The Guidelines and ARB program mail-outs (advisories) are incorporated herein by reference.

3) School Bus Requirements

- a) For purposes of this Agreement, school bus includes new school buses and fueling station infrastructure and includes the singular and plural. Only replacement buses may be funded by this program; fleet expansion buses are not eligible for funding.
- b) All school bus purchases under this Agreement must meet emission standards as specified in the Guidelines and must be ARB certified.
- c) There is no match requirement for pre-1977 replacement school buses. However, a \$12,500 match amount is required to be paid by the grantee for each 1977-1986 model year school bus replacement project. \$140,000 is the maximum amount that can be granted per bus.
- d) As stated below in the project milestones and reporting section, the school bus that is replaced must be dismantled within 60 days after being replaced and documentation must be submitted to the Imperial County APCD to ensure this has been done. For purposes of this Agreement, "dismantled" means destroying or rendering the school bus useless by punching, stamping, crushing, hammering, shredding or otherwise rendering permanently and irreversibly incapable of functioning as originally intended.

4) Grant Agreement Term

a) Project Completion

The replacement (new) school bus as defined herein may not be purchased by Grantee prior to the date of the full execution of this Agreement and no work may begin on any infrastructure project until the Agreement is fully executed.

Initial project completion is the time period from the date this Agreement is fully executed to when the school bus becomes operational (when the school bus is ordered, delivered, and placed in service).

The Grantee must take appropriate action to ensure the bus is delivered and/or the infrastructure completed by April 1, 2012. Because all funds must be fully expended by the ARB by June 30, 2012, complete fund disbursement packages must be submitted to the Imperial County APCD no later than April 1, 2012. **(Note: This date must be early enough to ensure that any processing issues can be resolved. Claims made beyond this date may not be paid.)**

b) Project Implementation Term

Beginning at the time the school bus is placed in service, the Grantee understands and agrees to own, operate and maintain the Program funded bus according to the terms of this Agreement for five years.

5) Project Milestones and Reporting

The Grantee shall adhere to the following schedule and notify the Imperial County APCD in writing or by scanned electronic copy when each of the following milestones is completed:

- a) Within 60 days of execution of this Agreement with the Imperial County APCD, Grantee will have purchase order/agreement for new bus and/or infrastructure.
- b) Within 15 days after execution of Agreement with school bus distributor for the new bus, the Grantee must send copy of Purchase Order/Agreement along with a copy of the ARB certification Executive Order for the engine of the school bus listed in the purchase order to the Imperial County APCD. Liquidated Damage Clause must be included in the purchase order/agreement in accordance with section 6b of this agreement. Anticipated date of Delivery of the New School Bus(s): must be prior to April 1, 2011 or within 1 year of ordering the new bus, whichever is earlier.
- c) Within 15 days after execution of Purchase Order/contract with school bus distributor for alternative fuel or electric infrastructure, the Grantee must submit to the Imperial County APCD copies of the purchase order.
- d) Within 15 days after the new school bus is delivered, the Grantee shall submit the following documents to the Imperial County APCD:
 - i) Copy of the ARB certification executive order for the engine of the new bus
 - ii) Proof of Payment
 - iii) Copy of the DMV registration for the new replacement bus
- e) Prior to placement in service, the new school bus must receive a safety inspection from the California Highway Patrol (CHP). Within 15 days of this inspection, a copy of this certification documentation from the CHP must be forwarded to ARB.
- f) Within 60 days after the new bus has been delivered but no later than April 1, 2012, the Grantee shall submit a request for payment to the Imperial County APCD.
 - i) Within 60 days of receipt of the new, replacement bus, the Grantee shall ensure the replaced bus is dismantled and submit the following documentation to the Imperial County APCD
 - ii) A copy of the DMV Dismantlers Notice of Acquisition/Report of Vehicle to be Dismantled (REG 42 or REG 488C); and
 - iii) A letter signed and dated by a representative of the entity that dismantled the bus. The letter must state that the vehicle and engine were dismantled in accordance with

the definition of “dismantle” set forth in the Guidelines. In addition the letter must include the following information for each dismantled bus:

- (1) The Vehicle Identification Number, the method used to dismantle the non-engine portion of the bus, and the date the non-engine portion of the bus was dismantled; and
- (2) The engine serial number, the method used to dismantle the engine, and the date the engine was dismantled.

6) New School Bus Purchase Delivery Deadlines and Liquidated damages

For the purchase of new school buses to replace buses of any eligible model year, the following clauses must be included in the agreement/contract language in which the awards funds to school districts, and in the terms and conditions of the purchase agreement/contract between school districts and school bus distributors/vendors:

a) Agreements/contracts between the Imperial County APCD and school districts:

“Time is of the essence in these agreements for the purchase of new school buses to replace older, higher-polluting buses. Failure to timely deliver the new buses will result in harm to the Imperial County APCD school districts, schoolchildren, and air quality if the affected school and air districts. Further, every day in which delivery of a new school bus has been delayed may result in additional costs to the Imperial County APCD and the Grantee to rent or lease an equivalent bus or otherwise mitigate the damages from the delay; such costs are definite but unquantifiable at the time of execution of the contract. Therefore, the parties acknowledge and agree to pay liquidated damages for failure to timely deliver the new school bus(s) as specified below:

“For every day after April 1, 2012 in which a bus has not been delivered as specified in this Agreement, the Grantee shall be liable to the Imperial County APCD for liquidated damages in the amount of \$100 per day per bus purchased with funds from the Lower-Emission School Bus Program.”

b) Purchase agreements/contracts between the school district and school bus distributor/vendors:

“Time is of the essence with these agreements for the purchase of new school buses to replace older, higher-polluting buses. Failure to timely deliver the new school buses will result in harm to the Imperial County APCD, school districts, schoolchildren, and air quality in the affected school and air districts. Further, every day in which delivery of a new school bus has been delayed may result in additional costs to the Imperial County APCD and school district to rent or lease an equivalent bus or otherwise mitigate the damages from the delay; such costs are definite but unquantifiable at the time of execution of the contract. Therefore, the parties acknowledge and agree to pay liquidated damages for failure to timely deliver the new school buses, as specified below:

“For every day after April 1, 2012 in which a bus has not been delivered as specified in the agreement, the school bus distributor/vendor shall be liable to the school district for liquidated damages in the amount of \$100

per day per bus purchased with funds from the Lower-Emission School Bus Program.”

c) Description of School Bus

- a. The description of the existing and new school bus can be found in the Replacement School Bus Purchase Equipment Information (Attachment 1).
- b. Imperial County APCD reserves the right to make modifications to a project provided a written request from the Grantee is submitted and approved by the Imperial County APCD & ARB in writing. These modifications may be based on factors including, but not limited to, actual project cost and are subject to availability of funds.

d) Maintenance of the Bus

- a. The Grantee shall operate and maintain all new school buses according to the manufacturer’s specifications and warranty.
- b. Project engines shall not use any fuel or fuel additives unless the additive has been specifically identified as allowable in the applicable engine certification executive order.

e) Imperial County APCD Monitoring

The Imperial County APCD will monitor the Projects for the full Agreement term of five years.

f) Nonperformance

The Imperial County APCD has the authority to seek fines or other remedies from the Grantee as available under the law for noncompliance with Program requirements and nonperformance with the Agreement. The Imperial County APCD reserves the right to consider unforeseen circumstances beyond the Grantee’s control in determining remedies for nonperformance. Nonperformance that results in loss of emission reductions to be achieved pursuant to this Agreement will result in forfeiture of the Grant and return of the grant amount to the Imperial County APCD on a pro-rated basis as determined by the Imperial County APCD

g) Contingency Provision

Supplemental projects have been scored and are approved conditional upon the availability of funds as determined by Imperial County APCD. The Imperial County APCD shall make funding determinations based on whether funds for this grant projects have been expended by the specified milestones detailed in the project milestones section of this Agreement. Funds for projects failing to satisfy provisions of the grant award may be redirected to the next eligible project(s) on the list of supplemental projects.

h) On-Site Inspections and Auditing

- a. The <Local Air District> or its designee(s) reserve(s) the right to inspect the school bus/infrastructure and/or records relating to the project for the duration of this Agreement plus two years.
- b. Grantee agrees to allow the Imperial County APCD the California Department of Finance, Bureau of State Audits, the Air Resources Board or a designated representative of each the right to review and copy any records pertaining to the performance of the Agreement during normal business hours and to allow interview of any employees who might reasonably have information related to such records. The Imperial County APCD also reserves the right to audit records and interview staff related to the performance of contracts between the Grantee

and school bus vendors. A list of the minimal records that are required to be retrained is in the Required Records for Grantee Retention (Attachment C).

i) Disbursement of Funds

- a. Reimbursement under this Agreement is dependent upon submission of Grant Disbursement Request form with the following documentation, if not previously submitted to the Imperial County APCD
 - i. Copy of itemized invoice from school bus distributor (dated after the effective date of the fully executed Agreement) showing eligible work completed and eligible components on the bill of sale.
 - ii. Documentation of destruction of old school bus with a copy of the Department of Motor Vehicles Dismantlers Notice of Acquisition/Report of Vehicle dismantled stating that the vehicle and engine were dismantled in accordance with the definition of 'dismantle' set forth in the School Bus Guidelines in Appendix A: Glossary of Administrative Terminology.
 - iii. Documentation showing the Vehicle Identification Number with the date and method used to dismantle the non-engine portion of the bus.
 - iv. Documentation showing the engine serial number with the date and method used to dismantle the engine.
- b. The grant will be paid based on the availability of funds. The Imperial County APCD shall reimburse the Grantee an amount not to exceed the amount specified in this Agreement. Only eligible components on the itemized invoices will be paid for by this grant and all completed work to be reimbursed must have begun after the date of this fully executed Agreement.
- c. If the Imperial County APCD issues a payment for a school bus directly to vendors, the funds will be paid and subtracted from the school district's total grant award amount. The Imperial County APCD shall issue that payment to a vendor pursuant to the requirements of section 41200, et seq. of the California Education Code (California Proposition 98), to minimize the financial impacts to schools.

j) Insurance

If required by the Imperial County APCD Grantees shall provide proof of insurance covering the new school bus throughout the term of the Agreement if requested.

k) Disputes

- a. The parties shall deal in good faith and attempt to resolve potential disputes informally. In the event a dispute is not otherwise settled by the Grantee and the Imperial County APCD contact staff specified in this Agreement, the grantee shall submit a written demand for a final decision to the Air Pollution Control Officer (APCO) of the Imperial County APCD or designee. Grantee's written demand shall be fully supported by factual information. The APCO or designee shall review all relevant material submitted by all parties and render a decision in full and final resolution of the dispute within 90 days. Any final decision of the APCO or designee shall be expressly identified as such, shall be in writing, and shall be signed by the APCO or designee. If the Imperial County APCD fails to render a final decision with 90 days after receipt of grantee's demand, it shall be deemed a final decision adverse to grantee's contentions. The final decision shall be conclusive and binding regarding the dispute unless grantee commences an

action in a court of competent jurisdiction to contest such decision WITHIN 90 days following the date of the final decision or one year following the accrual of the cause of action, whichever is later.

- b. The School District shall continue with the responsibilities under this Grant Agreement during any dispute. School District staff or management may work in good faith with the Imperial County APCD staff or management to resolve any disagreements or conflicts arising from implementation of this Grant Agreement. However, any disagreements that cannot be resolved at the management level within 30 days of when the issue is first raised with Imperial County APCD staff shall be subject to resolution by the Imperial County APCD, APCO, or his designated representative, whose decision shall be final and binding.
- c. Pending the final resolution of any dispute arising under, related to or involving this Agreement, grantee agrees to diligently proceed with the performance of this Agreement. Grantee's failure to diligently proceed shall be considered a material breach of this Agreement.

l) Severability

If a court of competent jurisdiction holds any provision of this Grant Agreement to be illegal, unenforceable or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of those provisions, will not be affected.

m) Amendment

No amendment or variation of the terms of this Grant Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in the Grant Agreement is binding on any of the parties.

n) Assignment

This grant is not assignable by the School District, either in whole or in part, without the consent of the Imperial County APCD.

o) Compliance with law, regulations, etc.

The School District agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal and State laws, rules, guidelines, regulations, and requirements.

p) Conflict of interest

The School District certifies that it is in compliance with applicable State and/or federal conflict of interest laws.

q) Damages for breach affecting tax exempt status

In the event that any breach of any of the provisions of this Grant Agreement by the School District shall result in the loss of tax exempt status for any State bonds, the School District shall immediately reimburse the Imperial County APCD in an amount equal to any damages paid by or loss incurred by the Imperial County APCD due to such breach.

r) Fiscal management systems and accounting standards

The School District agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of State law or this Grant Agreement. Unless

otherwise prohibited by State or local law, the School District further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.

s) Force majeure

Neither the Imperial County APCD nor the School District shall be liable for or deemed to be in default for any delay or failure in performance under this Grant Agreement or interruption of services resulting, directly or indirectly, from acts of God, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, etc.

t) Governing law and venue

This grant is governed by and shall be interpreted in accordance with the laws of the State of California. The Imperial County APCD and the School District hereby agree that any action arising out of this Grant Agreement shall be filed and maintained in the Superior Court in and for the County of Imperial County California, or in the United States District Court in and for the Eastern District of California. The School District hereby waives any existing sovereign immunity for the purposes of this Grant Agreement.

u) School District's responsibility for work

The School District shall be responsible for work and for persons or entities engaged in work, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The School District shall be responsible for any and all disputes arising out of its contracts for work on the Project, including but not limited to payment disputes with contractors, subcontractors, and providers of services. The Imperial County APCD will not mediate disputes between the School District and any other entity concerning responsibility for performance of work.

v) Independent actor

The School District, and its agents and employees, if any, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees or agents of the Imperial County APCD

w) Nondiscrimination

During the performance of this Grant Agreement, the School District and its contractors shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of sex, race, religion, color, national origin, ancestry, disability, sexual orientation, medical condition, marital status, age (over 40) or allow denial of family-care leave, medical-care leave, or pregnancy-disability leave. The School District and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment.

x) No third party rights

The parties to this Grant Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Grant Agreement, or of any duty, covenant, obligation or undertaking established herein.

y) Prevailing wages and labor compliance

If applicable, the School District agrees to be bound by all the provisions of State Labor Code Section 1771 regarding prevailing wages. If applicable, the School District shall monitor all agreements subject to reimbursement from this Grant Agreement to assure that the prevailing wage provisions of State Labor Code Section 1771 are being met.

z) Termination

The Imperial County APCD may terminate this Grant Agreement by written notice at any time prior to completion of the Project, upon violation by the School District of any material provision after such violation has been called to the attention of the School District and after failure of the School District to bring itself into compliance with the provisions of this Grant Agreement in accordance with the non-performance provisions set forth in the Guidelines.

aa) Waiver of Rights

Any waiver of rights with respect to a default or other matter arising under the Grant Agreement at any time by either party shall not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of the State provided for in this Grant Agreement are in addition to any other rights and remedies provided by law.

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **ADOPTION OF BOARD RESOLUTION NO. 04122011-20
RESCINDING PRIOR RESOLUTION NO. 03082100-14 WHICH
REDUCED AND ELIMINATED CERTAIN CERTIFICATED
SERVICES**

ACTION

BACKGROUND:

On March 8, 2011 the Board of Trustees commenced a certificated layoff process by adopting Resolution No. 03082011-14 regarding elimination of certain kinds of certificated services – counseling positions. Since that time, a Memorandum of Understanding (MOU) was approved by the El Centro Secondary Teachers’ Association (ECSTA) relating to class size for the 2011-2012 school-year allowing for rescinding prior actions taken with Resolution No. 03082011-14.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

It is anticipated that the accepted MOU related to class size will provide enough savings to negate the need to layoff counseling positions.

ACTION REQUESTED:

The Superintendent recommends the board adopt Board Resolution No. 04122011-20 Rescinding Prior Resolution No. 03082011-14 which reduced and eliminated Certain Certificated Services.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

Central Union High School District
Board of Trustees Meeting
Resolution No.04122011-20
April 12, 2011

RESOLUTION RESCINDING PRIOR RESOLUTION
WHICH REDUCED AND ELIMINATED CERTAIN
CERTIFICATED SERVICES

Upon review of current conditions and the prior circumstances relating to the action which had commenced a certificated layoff, the follow Resolution is adopted:

WHEREAS, on March 8, 2011 this Board of Trustees commenced a certificated layoff process by adopting Resolution No. 03082011-14 regarding reduction or elimination of certain kinds of certificated services pursuant to the authorization provided in Education Code section 44955;

WHEREAS, a further and more recent analysis of educational priorities and the kinds and levels of services to be provided, and the approval of a Memorandum of Understanding by the El Centro Secondary Teachers Association relating to class size for the school year 2011-2012, allow for rescinding the prior actions taken within Resolution No. 03082011-14;

NOW THEREFORE, BE IT RESOLVED by the Governing Board of the Central Union High School District:

1. Based upon the above, the Resolution No. 03082011-14 is rescinded;
2. Any and all Notices of Recommendation that Services Will Not Be Required which were issued as a result of that Resolution are withdrawn and rescinded;
3. The Superintendent and/or his designee(s) shall notify the employees who had been so notified of the prior recommendation, of this action.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on April 12, 2011, in El Centro, Imperial County, California, by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

Date: Governing Board of Central Union High School District

By _____
Secretary of the Governing Board

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12,2011
TO: C. Thomas Budde, Ph.D.
FROM: Sheri Hart
SUBJECT: APPROVAL OF THE PROPOSED ACCELERATED LANGUAGE COURSE

ACTION

BACKGROUND:

As part of the West Ed study of the district's English learner program, Dr. Zoe Brown recommended that the district consider offering a language development course for long term ELs. In response, the attached course was developed, which will focus on oral expression and proper English grammar.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS

None. The course will be offered within the regular schedule by existing staff.

ACTION REQUESTED:

The Superintendent recommends that the Board approve the Accelerated Language course.

ACTION: **MOTION:** _____ **SECOND:** _____

AYES: _____ **NOES:** _____

ABSTENTIONS: _____

CENTRAL UNION HIGH SCHOOL DISTRICT

COURSE OUTLINE

Course Title: **Accelerated Language**
Grade Level: 10-12
Requirements: Student must be designated as a long-term English language learner (5+ years in US schools) and not yet achieved the level of proficient as measured by the CST for English Language Arts.
Prerequisites: None
Course Numbers: **REG 2091**

1. Course Description

The purpose of this course is to improve the verbal and grammar skills of long-term English language learners (students who have been in US schools for five or more years who have not achieved proficient scores on the CST). This class will focus on types of speeches and speaking techniques and grammatical forms of standard American English. Students will actively participate in speaking activities throughout this year-long course to improve their ability to use academic English effectively.

2. Instructional Materials

Main Text:

Holt Handbook, Holt, Rinehart and Winston, 2003 (Adopted 4/6/04)

Ancillary Materials:

Holt Ancillary Materials for Listening, Speaking, and Writing.
Teacher-designed rubrics- CA Standards Based

3. Accelerated Language – ELA and ELD Essential Standards

First Quarter Essential Standards

Listening and Speaking 1.7–

Use props, visual aids, graphs, and electronic media to enhance the appeal and accuracy of presentations.

Listening and Speaking 1.9–

Analyze the occasion and the interests of the audience and choose effective verbal and non-verbal techniques (eg. voice, gestures, eye contact) for presentations.

3. Accelerated Language – Essential Standards (cont'd)

Speech Applications 2.1–

Deliver narrative presentations:

- a. Narrate a sequence of events and communicate their significance to the audience.

March 2011

- b. Locate scenes and incidents in specific places.
- c. Describe with concrete sensory details the sights, sounds, and smells of a scene and the specific actions, movements, gestures, and feelings of characters.
- d. Pace the presentation of actions to accommodate time or mood changes.

Speech Applications 2.6

Deliver descriptive presentations:

- a. Establish clearly the speaker's point of view on the subject of the presentation.
- b. Establish clearly the speaker's relationship with that subject (e.g., dispassionate observation, personal involvement).
- c. Use effective, factual descriptions of appearance, concrete images, shifting perspectives and vantage points, and sensory details.

Written and Oral Language Conventions 1.2-

Understand sentence construction (e.g., parallel structure, subordination, proper placement of modifiers) and proper English usage (e.g., consistency of verb tenses).

Written and Oral Language Conventions 1.3-

Demonstrate an understanding of proper English usage and control of grammar, paragraph and sentence structure, diction, and syntax.

Second Quarter Essential Standards

Listening and Speaking 1.11-

Assess how language and delivery affect the mood and tone of the oral communication and make an impact on the audience.

Speaking Applications 2.4-

Deliver oral responses to literature:

- a. Advance a judgment demonstrating a comprehensive grasp of the significant ideas of works or passages (i.e., make and support warranted assertions about the text).
- b. Support important ideas and viewpoints through accurate and detailed references to the text or to other works.
- c. Demonstrate awareness of the author's use of stylistic devices and an appreciation of the effects created.
- d. Identify and assess the impact of perceived ambiguities, nuances, and complexities within the text.

Written and Oral Language Conventions 1.1-

Identify and correctly use clauses (e.g., main and subordinate), phrases (e.g., gerund, infinitive, and participial), and mechanics of punctuation (e.g., semicolons, colons, ellipses, hyphens).

Third Quarter Essential Standards

Listening and Speaking 1.3

Choose logical patterns of organization (e.g., chronological, topical, cause and effect) to inform and to persuade, by soliciting agreement or action, or to unite audiences behind a common belief or cause.

3. Accelerated Language Essential Standards (cont'd)

Listening and Speaking 1.4

Choose appropriate techniques for developing the introduction and conclusion (e.g., by using literary quotations, anecdotes, references to authoritative sources).

Listening and Speaking 1.5

Recognize and use elements of classical speech forms (e.g., introduction, first and second transitions, body, conclusion) in formulating rational arguments and applying the art of persuasion and debate.

Listening and Speaking 1.6

Present and advance a clear thesis statement and choose appropriate types of proof (e.g., statistics, testimony, specific instances) that meet standard tests for evidence, including credibility, validity, and relevance.

Speaking Applications 2.2

Deliver expository presentations:

- a. Marshal evidence in support of a thesis and related claims, including information on all relevant perspectives.
- b. Convey information and ideas from primary and secondary sources accurately and coherently.
- c. Make distinctions between the relative value and significance of specific data, facts, and ideas.
- d. Include visual aids by employing appropriate technology to organize and display information on charts, maps, and graphs.
- e. Anticipate and address the listener's potential misunderstandings, biases, and expectations.
- f. Use technical terms and notations accurately.

Written and Oral Language Conventions 1.4-

Produce legible work that shows accurate spelling and correct use of the conventions of punctuation and capitalization.

Written and Oral Language Conventions 1.5 –

Reflect appropriate manuscript requirements, including title page presentation, pagination, spacing and margins, and integration of source and support material (e.g., in-text citation, use of direct quotations, paraphrasing) with appropriate citations.

Fourth Quarter Essential Standards

Speaking Applications 2.5 Deliver persuasive arguments:

- a. Structure ideas and arguments in a coherent, logical fashion.
- b. Use rhetorical devices to support assertions (e.g., by appeal to logic through reasoning; by appeal to emotion or ethical belief; by use of personal anecdote, case study, or analogy).
- c. Clarify and defend positions with precise and relevant evidence, including facts, expert opinions, quotations, expressions of commonly accepted beliefs, and logical reasoning.
- d. Anticipate and address the listener's concerns and counterarguments.

ELD Essential Standards- Year-long Emphasis:

Listening and Speaking Cluster 3 (A)

-Speak clearly and comprehensibly by using standard English grammatical forms, sounds, intonation, pitch, and modulation.

Listening and Speaking Cluster 4 (A)

-Consistently use appropriate ways of speaking and writing that vary according to the purpose, audience, and subject matter.

Listening and Speaking Cluster 6 (A)

-Demonstrate an understanding of figurative language and idiomatic expressions by responding to such expressions and using them appropriately.

Listening and Speaking Cluster 9 (A)

-Prepare and deliver presentations and reports in various content areas, including a purpose, point of view, introduction, coherent transition, and appropriate conclusions.

Writing Conventions Cluster 1 (I)

-Use sentences with consistent variations in grammatical form.

Writing Conventions Cluster 1 (EA, A)

- Create coherent paragraphs through effective transitions.

- Create coherent paragraphs through effective transitions and parallel construction.

4. Syllabus for Accelerated Language

First Quarter

Weeks 1-3:

Speech: Volume and projection
Pacing
Language Registers
Visual and Audio Aides
Grammar: Introduction to Parts of Speech
Types of Verbs
Verb Tenses

Weeks 4-6

Speech: Eye Contact
Posture
Grammar: Nouns and Pronouns
Subject/Predicate
Subject/Verb Agreement

Weeks 7-9

Speech: Application of Speaking Techniques
Creating Final Speech
Grammar: Parallel Structure with Verb Tenses
Application of Grammatical Structures

Second Quarter

Weeks 10-12

Speech: Facial Expressions
Gestures
Grammar: Object of a Sentence
Active and Passive Voice
Subject/Verb Agreement with Prepositions

Weeks 13-15

Speech: Audience Analysis
Grammar: Combining Sentences (Run-ons and Fragments)

Weeks 16-17

Speech: Application of Speech Skills and Practice
Grammar: Application of Grammatical Concepts

Third Quarter

Weeks 18-20

Speech: Basic Speech Organization
Grammar: Adjectives and Adverbs
Types of Clauses

Weeks 21-23

Speech: Organizational Patterns
Grammar: Combining Clauses
Dashes and Parentheses
Commas

Weeks 25-28

Speech: Transitions in Speech
Grammar: Transitional Phrases and Punctuation

Fourth Quarter

Weeks 29-32

Speech: Persuasive Techniques
Rhetorical Appeals
Addressing Counterarguments
Grammar: Misplaced and Dangling Modifiers

Weeks 32-35

Speech: Citing Sources in Speech
Grammar: Integrating Quotes and Paraphrasing
Quotation Marks

Weeks 36-38

Speech: Debate Techniques
Grammar: Complex Parallel Structure

5. Description of Benchmark Assessments

First Quarter: Grammar Assessment/Descriptive Speech

Students will be pre-assessed in grammar using the benchmark assessment that will be given two other times during the year. The first quarter grammar multiple choice assessment will focus on the essential standards for the first quarter. The first quarter speaking assessment will consist of a 3-5 minute speech that will be graded on a rubric that the students will be familiarized with.

Second Quarter: Grammar Assessment/Interpretation of and Response to Literature

Students will be given the second quarter grammar multiple choice assessment that will focus on the essential standards for the second quarter. The second quarter speaking assessment will

consist of a 5-7 minute speech that will be graded on a rubric that the students will be familiarized with.

Third Quarter: Grammar Assessment/Demonstrative Speech

Students will be given the grammar benchmark assessment to determine their most current levels of proficiency at the beginning of the third quarter. The third quarter grammar multiple choice assessment will focus on the essential standards for the third quarter. The third quarter speaking assessment will consist of a 5-7 minute speech that will be graded on a rubric that the students will be familiarized with.

Fourth Quarter: Grammar Assessment/Persuasive Speech

Students will be given the grammar benchmark assessment at the end of the fourth quarter for final summative assessment. The fourth quarter speaking assessment will consist of a 5-10 minute speech that will be graded on a rubric that the students will be familiarized with.

INFORMATION ITEMS

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **FISCAL CRISIS AND MANAGEMENT ASSISTANT TEAM
(FCMAT) MANAGEMENT REVIEW FINAL REPORT**

I N F O R M A T I O N

BACKGROUND:

Dr. Budde will review the findings presented in the final report. A digital copy of the complete report is posted on the district's home page. www.cuhsd.net

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

None.

ACTION REQUESTED:

None.

ACTION: **MOTION:** _____ **SECOND:** _____
 AYES: _____ **NOES:** _____
 ABSTENTIONS: _____

CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Board of Trustees
FROM: C. Thomas Budde
SUBJECT: **WORKERS' COMPENSATION ACTUARIAL REPORT AS OF
DECEMBER 31, 2010**

I N F O R M A T I O N

BACKGROUND:

Attached.

DISCUSSION/ALTERNATIVE/CONCERNS:

None.

FINANCIAL IMPLICATIONS:

None.

ACTION REQUESTED:

Education Code 42141 requires public disclosure of certain information regarding the Workers' Compensation Actuarial Report as of December 31, 2010.

ACTION: MOTION: _____ SECOND: _____
AYES: _____ NOES: _____
ABSTENTIONS: _____

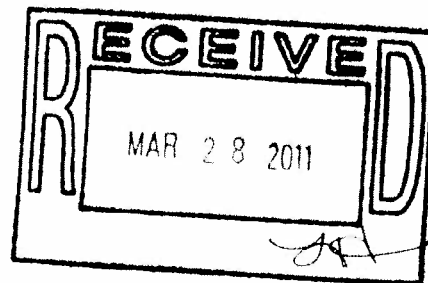


SISC I

SELF-INSURED SCHOOLS OF CALIFORNIA

WORKERS' COMPENSATION

March 25, 2011



To: Superintendents of SISC I Member Districts

From: Russell E. Bigler, Ed.D., Chief Executive Officer
Self-Insured Schools of California (SISC)

Subject: Education Code 42141 Compliance as it Relates to Workers' Compensation

Education Code 42141 requires school districts and county offices of education to publicly disclose certain information that affects their financial status. This legislation requires the following public disclosure:

If a district is self-insured for workers' compensation claims, either as an individual district or as a member of a joint powers agency, the district superintendent shall annually provide information to the governing board regarding the estimated accrued but unfunded cost of those claims. The estimate is to be based on an actuarial report obtained at least every three years. The information shall be presented by the superintendent at a public meeting of the governing board, and at that same meeting the board shall disclose, as a separate agenda item, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the accrued but unpaid workers' compensation claims or it is otherwise decreasing the amount in its workers' compensation reserve fund. The board will annually certify to the county superintendent the amount of money, if any, that is has decided to reserve in its budget for the cost of the benefits and/or the claims, and submit any necessary budget revisions to account for that reserve.

The actuarial study performed by ARM Tech / Aon Risk Consultants, Inc. representing SISC's projected financial position as of June 30, 2011 is summarized in the following table.

Based on the SISC I – Workers' Compensation Actuarial Report as of December 31, 2010		
	Projected Financial Position as of June 30, 2011	Actual Financial Position as of February 28, 2011
Projected funds available (Total Assets)	\$93,948,693	\$95,263,320
Present value of estimated outstanding losses and unallocated loss adjustment expenses at June 30, 2011	\$47,485,035	\$47,485,035
Ending financial position	\$46,463,658	\$47,778,285

I am pleased to report that, as the actuarial summary shows, the SISC I - Workers' Compensation JPA has a positive ending financial position. The ending balance includes sufficient reserves to enable your district to be in full compliance with the workers' compensation portion of Education Code 42141 without making any excess contributions to the SISC I JPA.

Please share this information with your governing board and retain a copy of this memorandum for your district's auditors. SISC will send a letter to your county superintendent confirming that your district is in compliance with the workers' compensation portion of Education Code 42141.

If you have any questions, please contact Cindy Mattern at (661) 636-4882.

REB:yv

P. O. Box 1847 ♦ Bakersfield, CA 93303-1847 ♦ <http://www.kern.org/sisc/>
1300 17th Street - CITY CENTRE ♦ Bakersfield, CA ♦ (661) 636-4710 ♦ FAX (661) 636-4721

A Joint Powers Authority administered by the Kern County Superintendent of Schools Office, Christine Lizardi Frazier, Superintendent

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CENTRAL UNION HIGH SCHOOL DISTRICT

DATE: April 12, 2011
TO: Dr. C. Thomas Budde, Superintendent
FROM: Merritt Merten, Accountant
SUBJECT: MONTHLY BUDGET AND ESTIMATED CASH FLOW REPORT

INFORMATIONAL

BACKGROUND:

The attached report is in response to the boards request for monthly budget and estimated cash flow information.

DISCUSSION/ALTERNATIVE/CONCERNS:

None

FINANCIAL IMPLICATIONS:

None

ACTION:

None

Page Breaks on Fund
Budget Type Working
Fiscal Year 2011
Dates 3/1/2011 through 3/31/2011
Include accts. on zeros NO
Include closed accts. NO
Resource type Unrestricted
Exceeded budget only No
Add description for None

	Fund	Resource	Prj	Year	Goal	Function	Object	Site	Manager
Detail on	X						X		
Account Selections	010								

FUND: 010-General Fund

Object & Description	Working	Current	Encumb. YTD	Current YTD	Balance	%
8011 - Revenue Limit State Aid - Current	19,707,152			11,448,315.00	8,258,836.98	41.9
8019 - Revenue Limit State Aid - Prior Y				-365.00	365.00	
8021 - Homeowners Exemption	54,440				54,440.00	100.0
8041 - Secured Rolls Tax	4,116,409			1,662,375.37	2,454,033.63	59.6
8042 - Unsecured Roll Taxes	324,851			289,724.32	35,126.68	10.8
8044 - Supplemental Taxes	20,000			-7,963.40	27,963.40	
8045 - Education Revenue Augmentatio	-1,093,531				-1,093,531.00	
8047 - Community Redevelopment Fund				149,263.60	-149,263.60	
8082 - Other In-Lieu Taxes				14,825.88	-14,825.88	
8091 - Revenue Limit Transfers	-406,108				-406,107.50	
8092 - PERS Reduction Transfer	69,584	9,129.05		79,600.38	-10,016.44	
8290 - All Other Federal Revenue	40,733	7,374.30		54,208.40	-13,475.38	
8550 - Mandated Cost Reimbursements	192,842			198,278.00	-5,436.00	
8560 - State Lottery Revenue	455,946			134,535.84	321,410.16	70.5
8590 - All Other State Revenues	2,973,816	163,393.00		2,024,172.00	949,644.26	31.9
8650 - Leases and Rentals	35,727	7,119.50		51,014.50	-15,287.70	
8660 - Interest	120,000			47,103.41	72,896.59	60.7
8677 - Interagency Services Between LE	433,217			192,517.00	240,700.00	55.6
8699 - All Other Local Revenue	123,667	19,258.76		92,079.07	31,588.14	25.5
8912 - Between General Fund and Speci	215,189			158,216.34	56,973.02	26.5
8980 - Contributions from Unrestricted R	-1,819,620				-1,819,619.72	
8000s Totals	25,564,315	206,274.61		16,587,900.71	8,976,414.64	35.1
1100 - Certificated Teachers' Salaries	10,638,790	961,917.01		7,708,801.48	2,929,988.12	27.5
1130 - Overtime	42,850	1,457.00		12,376.00	30,474.00	71.1
1131 - Certificated Overloads	19,783			5,283.00	14,500.00	73.3
1150 - Extra Period Assignment	66,872	4,122.69		53,214.41	13,657.59	20.4
1160 - Substitute Teachers	230,165	21,947.69		128,262.20	101,902.80	44.3
1170 - Extra Duty Stipend	47,234	4,514.60		34,104.74	13,129.51	27.8
1171 - Special Stipend	68,500			34,250.00	34,250.00	50.0
1175 - Certificated Coaching Stipends	135,071	1,903.90		93,601.30	41,469.70	30.7
1180 - Part Time Certificated	59,228	4,640.50		23,910.51	35,317.49	59.6
1200 - Certificated Pupil Support Salarie	313,962	32,066.69		242,786.10	71,175.70	22.7
1300 - Certificated Supervisor and Admir	732,594	61,885.10		556,787.44	175,806.56	24.0
1301 - Certificated Assistant Principals	612,612	51,051.00		459,459.00	153,153.00	25.0
1302 - Department Chair Stipends	61,656	5,275.50		39,276.90	22,379.10	36.3
1900 - Other Certificated Salaries	87,292	7,945.96		63,494.16	23,797.78	27.3
1901 - Certificated Overtime/Hourly	155			31.00	124.00	80.0
1902 - Other Certificated Salaries Stipen	27,150	715.00		5,005.00	22,145.00	81.6
1000s Totals	13,143,914	1,159,442.64		9,460,643.24	3,683,270.35	28.0
2100 - Classified Instructional Salaries	111,730	10,005.14		80,041.10	31,689.13	28.4
2130 - Instructional Aide Overtime	25,151	3,863.11		24,268.86	882.43	3.5

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FUND: 010-General Fund

Object & Description	Working	Current	Encumb. YTD	Current YTD	Balance	%
2132 - Instructional Aide Educational St	500	50.00		350.00	150.00	30.0
2170 - Instructional Aide Extra Duty Sti	536	56.60		396.20	139.80	26.1
2175 - Classified Coaching Stipends	131,858	518.30		94,960.50	36,897.50	28.0
2200 - Classified Support Salaries	1,123,196	94,624.32		828,464.52	294,731.28	26.2
2230 - Classified Support Overtime	117,590	5,072.67		30,957.34	86,632.66	73.7
2232 - Classified Support Educational St	500	25.00		275.00	225.00	45.0
2260 - Substitute Classified Pupil suppor	39,700	10,353.23		56,898.89	-17,198.89	
2300 - Classified Supervisor and Adminis	176,332	14,777.95		131,097.90	45,234.10	25.7
2400 - Clerical, Technical, and Office St	1,460,306	123,649.88		1,081,928.38	378,378.01	25.9
2430 - Clerical Overtime	21,250	1,218.34		4,513.57	16,736.43	78.8
2432 - Clerical/Technical Educational St	1,150	115.00		805.00	345.00	30.0
2460 - Substitute Clerical	29,950			5,420.96	24,529.04	81.9
2470 - Clerical Extra Duty Stipend	10,000			5,000.00	5,000.00	50.0
2900 - Other Classified Salaries	30,164	2,653.30		21,226.40	8,937.60	29.6
2930 - Other Classified Overtime	12,900	1,770.00		6,376.00	6,524.00	50.6
2932 - Educational Stipend for Classified	400	40.00		280.00	120.00	30.0
2970 - Other Classified Extra Duty Stipe		300.00		2,100.00	-2,100.00	
2990 - Work Study	30,000	300.00		1,636.00	28,364.00	94.5
2000s Totals	3,323,214	269,392.84		2,376,996.62	946,217.09	28.5
3101 - State Teachers' Retirement Syste	1,081,536	92,988.29		762,223.18	319,313.14	29.5
3102 - State Teachers' Retirement Syste		15.47		18.56	-18.56	
3201 - Public Employees' Retirement Sy		1,377.52		11,020.18	-11,020.18	
3202 - Public Employees' Retirement Sy	338,207	26,343.13		229,183.76	109,023.56	32.2
3301 - OASDI/Medicare/Alternative, cer	60	1,268.70		8,407.49	-8,347.49	
3302 - OASDI/Medicare/Alternative, cla	205,626	15,731.85		140,701.89	64,923.72	31.6
3303 - Medicare, certificated	190,784	15,117.23		123,690.80	67,093.53	35.2
3304 - Medicare, Classified	48,364	3,750.29		33,259.78	15,104.54	31.2
3401 - Health & Welfare Benefits, certi	1,200,964	110,339.77		880,141.12	320,822.62	26.7
3402 - Health & Welfare Benefits, class	517,773	45,230.97		368,659.07	149,114.30	28.8
3501 - State Unemployment Insurance, c	94,046	7,920.04		64,714.06	29,331.94	31.2
3502 - State Unemployment Insurance, c	22,401	1,854.20		16,447.39	5,953.16	26.6
3601 - Worker Compensation Insurance, c	109,454	9,130.08		74,652.02	34,801.84	31.8
3602 - Worker Compensation Insurance, c	28,209	2,166.68		19,143.26	9,065.33	32.1
3701 - OPEB, Allocated, certificated pos	173,984				173,983.70	100.0
3702 - OPEB, Allocated, classified positi	74,900				74,900.00	100.0
3801 - PERS Reduction, certificated pos		297.58		2,380.64	-2,380.64	
3802 - PERS Reduction, classified positi	47,364	5,690.81		49,550.63	-2,186.69	
3000s Totals	4,133,672	339,222.61		2,784,193.83	1,349,477.82	32.6
4100 - Approved Textbooks and Core Cu	15,161		2,547.20	1,003.20	11,610.88	76.6
4200 - Books and Other Reference Mate	93,013				93,012.64	100.0
4300 - Materials and Supplies	645,998	24,039.03	64,537.51	197,626.67	383,834.27	59.4

FUND: 010-General Fund

<i>Object & Description</i>	Working	Current	Encumb. YTD	Current YTD	Balance	%
4310 - Warehouse Supplies	30,000	167.19		-11,870.39	41,870.39	
4315 - Other Supplies	35,142			35,054.40	87.60	.2
4350 - Office Supplies	21,879	1,089.19	6,113.45	8,296.43	7,469.12	34.1
4355 - Graduation Supplies	14,000	1,100.56	7,369.19	1,418.66	5,212.15	37.2
4361 - Fuel	4,755	368.25		2,383.94	2,371.42	49.9
4362 - Tires	500			132.56	367.44	73.5
4380 - Operations	85,000	5,811.45		64,318.09	20,681.91	24.3
4390 - Maintenance Supplies	97,673			23,374.13	74,298.87	76.1
4400 - Non-Capitalized Equipment	94,371	9,157.30	30,972.21	39,110.19	24,288.71	25.7
4000s Totals	1,137,493	41,732.97	111,539.56	360,847.88	665,105.40	58.5
5200 - Travel and Conferences	123,903	13,740.98	425.00	46,169.47	77,308.53	62.4
5300 - Dues and Memberships	32,385	2,263.16		24,348.68	8,036.69	24.8
5400 - Insurance	170,000			159,454.25	10,545.75	6.2
5500 - Operation and Housekeeping Ser	25,000	700.00		6,300.00	18,700.00	74.8
5501 - Gas	31,199	3,302.87		11,870.30	19,328.70	62.0
5502 - Electricity	1,119,163	56,864.73		690,820.75	428,341.81	38.3
5503 - Water / Sewer	60,284	2,532.21		27,959.02	32,324.98	53.6
5504 - Laundry / Dry Cleaning	6,695	457.79		3,614.70	3,080.30	46.0
5506 - Garbage	55,157	2,464.90		23,974.13	31,182.87	56.5
5600 - Rentals, Leases and Repairs	205,181	21,924.49	10,454.11	141,720.68	53,005.93	25.8
5710 - Direct Costs for Transfer of Servi	77,704	9,611.95		57,516.30	20,187.30	26.0
5720 - Direct Costs	-163,859				-163,858.70	
5750 - Direct Costs for Interfund Service	-15,430				-15,430.00	
5800 - Professional/Consulting Services	548,864	40,118.95	22,086.82	383,918.36	142,858.61	26.0
5810 - Audits	12,000			7,440.00	4,560.00	38.0
5820 - Elections	12,403			12,402.83		
5830 - Legal	40,000	3,444.31		13,425.08	26,574.92	66.4
5840 - Advertising	26,769			11,377.95	15,391.54	57.5
5850 - Employee Screening	6,000	1,190.75		6,274.75	-274.75	
5890 - Other Services	9,520	724.48		5,837.34	3,682.66	38.7
5900 - Communications	91,775	2,629.36		7,023.68	84,751.00	92.3
5901 - Postage	54,962	4,754.46		19,520.78	35,440.89	64.5
5903 - Cell Phones	4,120			4,120.01		
5000s Totals	2,533,794	166,725.39	32,965.93	1,665,089.06	835,739.03	33.0
6100 - Land	100,000			100,000.00		
6130 - Escrow Costs	113,946	28,171.60		85,144.72	28,801.52	25.3
6160 - Other Costs	1,243			1,243.12		
6400 - Equipment	45,436	12,651.71	20,303.36	17,781.50	7,351.40	16.2
6000s Totals	260,626	40,823.31	20,303.36	204,169.34	36,152.92	13.9
7299 - All Other Transfers Out to All Oth	3,000			3,000.00		

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FUND: 010-General Fund

Object & Description	Working	Current	Encumb. YTD	Current YTD	Balance	%	
7310 - Direct Support/Indirect Costs Cha	-393,844			-18,566.75	-375,277.55		
7350 - Transfers of Indirect Costs - Int	-83,598				-83,597.66		
7438 - Debt Service - Interest	20,591	4,941.54		16,072.39	4,518.89	21.9	
7439 - Other Debt Service - Principal	138,609	34,858.46		103,327.61	35,281.11	25.5	
7612 - Between General Fund and Speci	610,064			610,063.80			
7616 - From General Fund to Cafeteria F	58,826				58,826.00	100.0	
7000s Totals	353,648	39,800.00		713,897.05	-360,249.21		
1000s-7000s Totals	24,886,359	2,057,139.76	164,808.85	17,565,837.02	7,155,713.40	28.8	
Page Breaks Summary	8000s	25,564,315	206,274.61		16,587,900.71	8,976,414.64	35.1
	1000s-5000s	24,272,086	1,976,516.45	144,505.49	16,647,770.63	7,479,809.69	30.8
	1000s-6000s	24,532,711	2,017,339.76	164,808.85	16,851,939.97	7,515,962.61	30.6
	1000s-7000s	24,886,359	2,057,139.76	164,808.85	17,565,837.02	7,155,713.40	28.8
Fund Summary	8000s	25,564,315	206,274.61		16,587,900.71	8,976,414.64	35.1
	1000s-5000s	24,272,086	1,976,516.45	144,505.49	16,647,770.63	7,479,809.69	30.8
	1000s-6000s	24,532,711	2,017,339.76	164,808.85	16,851,939.97	7,515,962.61	30.8
	1000s-7000s	24,886,359	2,057,139.76	164,808.85	17,565,837.02	7,155,713.40	28.8

**Central Union High School District
Estimated Cash Flow 2010-2011**

(cash balanced as of 03/31/2011)

	balanced July	balanced August	balanced September	balanced October	balanced November	balanced December
Beginning Balance						
\$4,211,333.76						
Monthly Total Revenue						
Prior Year	\$855,176.07	\$1,467,696.19	\$2,598,605.38	\$1,797,004.90	\$3,032,914.97	\$6,137,203.46
Compensation	\$1,531,275.20	\$1,768,423.94	\$716,574.94	\$160,571.95	\$319,619.52	\$39,782.08
General Disbursement	(\$697,998.60)	(\$2,177,669.59)	(\$2,280,958.63)	(\$2,289,735.11)	(\$2,453,063.80)	(\$600,391.98)
	(\$288,608.94)	(\$307,544.61)	(\$413,319.73)	(\$347,776.45)	(\$323,269.75)	(\$256,664.60)
Cash Balance						
	\$5,611,177.49	\$6,362,083.42	\$6,982,985.38	\$6,303,050.67	\$6,879,251.61	\$12,199,180.57

balanced/estimated	balanced			estimated		
	January	February	March	April	May	June
Monthly Total Revenue						
Prior Year	\$3,110,008.15	\$824,233.47	\$901,909.96	\$5,152,029.96	\$789,835.59	\$1,025,568.35
Compensation	\$4,012.20	\$50,361.09	\$38,832.56	\$199,730.11	\$199,730.11	\$199,680.11
General Disbursement	(\$4,013,859.05)	(\$2,410,795.71)	(\$2,309,256.25)	(\$2,213,519.22)	(\$2,213,519.22)	(\$2,213,519.22)
	(\$902,153.92)	(\$457,006.01)	(\$399,791.92)	(\$1,039,870.89)	(\$1,093,870.89)	(\$1,093,870.89)
Cash Balance						
	\$10,397,187.95	\$8,403,980.79	\$6,635,675.14	\$8,734,045.10	\$6,416,220.69	\$4,334,079.04